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Tender

## **TEO - ECNI - Provision of Facilities Management Services to Equality House**

The Executive Office

F02: Contract notice

Notice identifier: 2021/S 000-026340

Procurement identifier (OCID): ocds-h6vhtk-02ee51

Published 21 October 2021, 9:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Executive Office

Stormont Castle

BELFAST

BT4 3TT

#### **Contact**

collaboration.cpdfinance-ni.gov.u

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TEO - ECNI - Provision of Facilities Management Services to Equality House

#### **II.1.2) Main CPV code**

- 90919200 - Office cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Equality Commission for Northern Ireland are seeking to establish a Contract for the delivery of Hard and Soft Facilities Management Services (reception, security, cleaning, facilities assistants services, waste management, contract management and mechanical and electrical and plant maintenance) for Equality House with a single Contractor who will be responsible for managing and delivering the specified Services in a flexible and responsive way.

#### **II.1.5) Estimated total value**

Value excluding VAT: £540,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70332000 - Non-residential property services
- 98341130 - Janitorial services
- 98341140 - Caretaker services
- 50700000 - Repair and maintenance services of building installations
- 90911000 - Accommodation, building and window cleaning services

- 79992000 - Reception services
- 79710000 - Security services
- 79713000 - Guard services
- 79714000 - Surveillance services
- 79715000 - Patrol services
- 79993000 - Building and facilities management services
- 90911200 - Building-cleaning services
- 90900000 - Cleaning and sanitation services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

The Equality Commission for Northern Ireland are seeking to establish a Contract for the delivery of Hard and Soft Facilities Management Services (reception, security, cleaning, facilities assistants services, waste management, contract management and mechanical and electrical and plant maintenance) for Equality House with a single Contractor who will be responsible for managing and delivering the specified Services in a flexible and responsive way.

### **II.2.5) Award criteria**

Quality criterion - Name: As per the tender documents / Weighting: 30

Cost criterion - Name: As per the tender documents / Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £540,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

It is anticipated this contract will be retendered at the end of the initial contract period or the optional extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 optional extension period of up to 12 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 November 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 22 February 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

24 November 2021

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance the matter will be escalated to senior management in Construction and Procurement Delivery Supplies and Services Division for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to three years from the date of issue of the certificate..

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

This is not applicable in the UK

This is not applicable in the UK

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the. unsuccessful tenderers to challenge the award decision before the contract is entered into.

