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Tender

TEO - ECNI - Provision of Facilities Management Services to Equality House

The Executive Office

F02: Contract notice

Notice identifier: 2021/S 000-026340

Procurement identifier (OCID): ocds-h6vhtk-02ee51

Published 21 October 2021, 9:45am

Section I: Contracting authority

I.1) Name and addresses

The Executive Office

Stormont Castle

BELFAST

BT4 3TT

Contact

collaboration.cpdfinance-ni.gov.u

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TEO - ECNI - Provision of Facilities Management Services to Equality House

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The Equality Commission for Northern Ireland are seeking to establish a Contract for the delivery of Hard and Soft Facilities Management Services (reception, security, cleaning, facilities assistants services, waste management, contract management and mechanical and electrical and plant maintenance) for Equality House with a single Contractor who will be responsible for managing and delivering the specified Services in a flexible and responsive way.

II.1.5) Estimated total value

Value excluding VAT: £540,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70332000 - Non-residential property services
- 98341130 - Janitorial services
- 98341140 - Caretaker services

- 50700000 - Repair and maintenance services of building installations
- 90911000 - Accommodation, building and window cleaning services
- 79992000 - Reception services
- 79710000 - Security services
- 79713000 - Guard services
- 79714000 - Surveillance services
- 79715000 - Patrol services
- 79993000 - Building and facilities management services
- 90911200 - Building-cleaning services
- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Equality Commission for Northern Ireland are seeking to establish a Contract for the delivery of Hard and Soft Facilities Management Services (reception, security, cleaning, facilities assistants services, waste management, contract management and mechanical and electrical and plant maintenance) for Equality House with a single Contractor who will be responsible for managing and delivering the specified Services in a flexible and responsive way.

II.2.5) Award criteria

Quality criterion - Name: As per the tender documents / Weighting: 30

Cost criterion - Name: As per the tender documents / Weighting: 70

II.2.6) Estimated value

Value excluding VAT: £540,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

It is anticipated this contract will be retendered at the end of the initial contract period or the optional extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

1 optional extension period of up to 12 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22 February 2022

IV.2.7) Conditions for opening of tenders

Date

24 November 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance the matter will be escalated to senior management in Construction and Procurement Delivery Supplies and Services Division for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to three years from the date of issue of the certificate..

VI.4) Procedures for review

VI.4.1) Review body

This is not applicable in the UK

This is not applicable in the UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended). and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification

will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.