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Tender

The Future of Regent Street, Haymarket and Piccadilly Circus Public Realm – Engagement Consultancy

Westminster City Council

F02: Contract notice

Notice identifier: 2024/S 000-026334

Procurement identifier (OCID): ocids-h6vhtk-0491d0

Published 19 August 2024, 3:23pm

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street

London

SW1E 6QP

Email

tenders@westminster.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

<https://wcc.ukp.app.jaggaer.com>

Buyer's address

www.westminster.gov.uk

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://wcc.ukp.app.jaggaer.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://wcc.ukp.app.jaggaer.com>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://wcc.ukp.app.jaggaer.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Future of Regent Street, Haymarket and Piccadilly Circus Public Realm – Engagement Consultancy

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Westminster City Council and its partner The Crown Estate (the partners) invite an ambitious and

innovative agency to submit proposals to lead the public engagement of the Regent Street,

Haymarket, and Piccadilly Circus public realm project.

The Challenge? To support Westminster City Council and its partner The Crown Estate in delivering

an effective, values-driven, participatory and exciting engagement programme that generates a

meaningful and representative response to support the development of this landmark project. The

successful bidder will facilitate a range of engagement activities that help create a safe and inclusive

environment for a diverse range of people who live, work and visit the area to help shape the future

public realm design for Regent Street, Haymarket, and Piccadilly Circus. The partners are looking for

the bidder to provide engagement activities that effectively support the wider design process.

Engagement Services

We are looking to commission one Engagement Agency to lead on two interdependent initiatives to

support the project's aspirations for public engagement:

1. Part 1: Representative Sounding Board
2. Part 2: Public engagement and consultation

The appointed bidder should include experts in the required service areas and demonstrate a track

record of designing and delivering high quality public engagement and participatory methods.

Excellent communication, stakeholder management, innovative engagement ideas, and effective

reporting of engagement activities are some of the attributes we expect to see in our appointed

agency.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

II.2.4) Description of the procurement

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innovative agency to submit proposals to lead the public engagement of the Regent Street,

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agency.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

11 November 2024

End date

10 November 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 September 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

30 September 2024

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This opportunity and all associated procurement documents will be accessible via our City of Westminster Procurement and Contracts portal ("the Portal"), kindly visit <https://wcc.ukp.app.jaggaer.com> and search for the following reference: [Insert ITT reference]. If you have any questions, please submit these through the portal.

Our portal is free to register on.

To view details of the Opportunity via the Portal please click the following link and click on Opportunities: <https://wcc.ukp.app.jaggaer.com>

Or browse as follows:

- Connect to <https://wcc.ukp.app.jaggaer.com>
- Enter your Username and Password
- Go to Published Opportunities
- Click on the Project Title to view details

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Royal Court of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

In accordance with Regulation 86 (Notices of decisions to award a contract), Regulation 87 (Standstill Period) and Regulations 91 (Enforcement of duties through the Court) of the Public Contracts Regulations 2015 (as amended).