

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/026323-2024>

Contract

## **Contract for a Digital Site File Application**

The Newcastle Upon Tyne Hospitals NHS Foundation Trust

F03: Contract award notice

Notice identifier: 2024/S 000-026323

Procurement identifier (OCID): ocids-h6vhtk-0408fd

Published 19 August 2024, 2:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Newcastle Upon Tyne Hospitals NHS Foundation Trust

Freeman Hospital, Freeman Road, High Heaton

Newcastle-upon-Tyne

NE7 7DN

#### **Contact**

Ewan Bond

#### **Email**

[ewan.bond@nhs.net](mailto:ewan.bond@nhs.net)

#### **Telephone**

+44 1912137983

#### **Country**

United Kingdom

**Region code**

UKC22 - Tyneside

**Internet address(es)**

Main address

<https://www.newcastle-hospitals.nhs.uk>

Buyer's address

<https://www.newcastle-hospitals.nhs.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract for a Digital Site File Application

#### **II.1.2) Main CPV code**

- 48311000 - Document management software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Clinical Research Directorate of the Newcastle upon Tyne NHS Foundation Trust currently maintains a large number of paper site files relating to study governance. Each site file contains documents such as study protocols, ethics regulatory approvals, delegation logs, training logs, consent forms and email correspondence. Each study will have between three and ten large lever arch site files and there are currently 1,400 studies in progress.

The Trust is to implement a fully electronic site file for each new study going forward and brings with it numerous benefits.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £581,770

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

#### **II.2.4) Description of the procurement**

The Clinical Research Directorate of the Newcastle upon Tyne NHS Foundation Trust currently maintains a large number of paper site files relating to study governance. Each site file contains documents such as study protocols, ethics regulatory approvals, delegation logs, training logs, consent forms and email correspondence. Each study will have between three and ten large lever arch site files and there are currently 1,400 studies in progress.

The Trust is to implement a fully electronic site file for each new study going forward and brings with it numerous benefits.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Cost criterion - Name: Cost / Weighting: 20

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further 5 x 12 month extension

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-029693](#)

---

## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 August 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Florence Healthcare

600 Peachtree St NE Suite 920, Atlanta, GA

Atlanta

30308

Telephone

+00 9954049041915

Country

United States

NUTS code

- US - United States

Internet address

<https://florencehc.com/>

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £1,000,000

Total value of the contract/lot: £581,770

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Newcastle Upon Tyne Hospitals NHS Foundation Trust

Regent Point

NEWCASTLE UPON TYNE

NE7 7DN

Country

United Kingdom

Internet address

<https://www.newcastle-hospitals.nhs.uk>

#### **VI.4.2) Body responsible for mediation procedures**

The Newcastle Upon Tyne Hospitals NHS Foundation Trust

Freeman Hospital, Freeman Road, High Heaton

Newcastle-upon-Tyne

NE7 7DN

Country

United Kingdom

Internet address

<https://www.newcastle-hospitals.nhs.uk>