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Tender

## **Making Informed Choices - Provision of Information, Advice, Advocacy and Support**

London Borough of Sutton

F02: Contract notice

Notice identifier: 2021/S 000-026321

Procurement identifier (OCID): ocds-h6vhtk-02ee3e

Published 20 October 2021, 9:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Sutton

Civic Offices, St Nicholas Way

Sutton

SM1 1EA

#### **Contact**

Ms Sharon King-Holmes

#### **Email**

[sharon.king-holmes@sutton.gov.uk](mailto:sharon.king-holmes@sutton.gov.uk)

#### **Telephone**

+44 2087705316

## **Country**

United Kingdom

## **NUTS code**

UKI63 - Merton, Kingston upon Thames and Sutton

## **Internet address(es)**

Main address

<http://www.sutton.gov.uk/>

Buyer's address

<http://www.sutton.gov.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.londontenders.org](http://www.londontenders.org)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.londontenders.org](http://www.londontenders.org)

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Making Informed Choices - Provision of Information, Advice, Advocacy and Support

Reference number

DN543809

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

London Borough of Sutton intends to commission a Provider(s) to be a Key Strategic Partner. This Partner would be responsible for working with the Council to embed the Making Informed Choices Approach, which would include providing the universal and specialist information, advice, advocacy and support services.

The award criterion is stated in the Tender documents

#### **II.1.5) Estimated total value**

Value excluding VAT: £9,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKI63 - Merton, Kingston upon Thames and Sutton

### **II.2.4) Description of the procurement**

The London Borough of Sutton (Sutton Council) is seeking to procure a Provider(s) to be a Key Strategic Partner to work with the Council to embed the Making Informed Choices Approach and for the delivery of universal and specialist information, advice, advocacy and support services.

The Service Provider(s) would also work with the Council to:

Improve our digital information and advice offer;

Review the pathways in relation to Health and Wellbeing Choices, Care Choices and Finance and Welfare Choices (to ensure that there are integrated customer journeys for each of the key cohorts);

Review the Key Cohorts annually to identify whether there are new or emerging needs that this service will need to meet.

The Council is seeking to procure a 7 (seven) year contract made up of an initial 5 (five) years and an optional extension period of 2 (two) years. The total contract value for the 7 (seven) year contract is £9m. However, bidders are advised that the current, guaranteed annual funding for this contract stands at £1.15m/year.

Please note that the procurement documents include a clause to modify the contract under regulation 72(a) of the Public Contract Regulations (PCR) 2015. For instance, the Council intends to work in partnership with the Sutton Clinical Commissioning Groups (SCCG) to commission relevant services through this contract, providing all relevant PCR obligations are satisfied. The scope and nature of further possible modifications and the conditions under which they may be used are set out in the tender documents.

The full detailed service specification, terms & conditions and other important tender documentation can be accessed via the London Tenders Portal

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement

documents

### **II.2.6) Estimated value**

Value excluding VAT: £9,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

94

This contract is subject to renewal

Yes

Description of renewals

Initial contract term of 5 (five) years with an optional 2 (two) year extension period.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

15 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Court of Justice, The Strand

London

WC1A 2LL

Country

United Kingdom