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Planning

## **Sheriff Officer Services**

Scotland Excel

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-026306

Procurement identifier (OCID): ocds-h6vhtk-03fa62

Published 6 September 2023, 11:20am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Scotland Excel

Renfrewshire House, Cotton Street

Paisley

PA1 1AR

#### **Email**

[oss@scotland-excel.org.uk](mailto:oss@scotland-excel.org.uk)

#### **Telephone**

+44 1414888230

#### **Country**

United Kingdom

## **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

## **Internet address(es)**

Main address

<http://www.scotland-excel.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10383](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10383)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sheriff Officer Services

Reference number

1023

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Prior Information Notice (PIN) is in relation to a renewal framework opportunity for Sheriff Officer Services.

It is anticipated that the scope of the services covered under the framework will include, but is not limited to, debt collection services for

council tax (including water and wastewater charges), non domestic rates, community charge, housing benefit overpayments, enforcement

and diligence in relation to current and former tenant rent arrears, service of a variety of statutory notices, post decree services including the

service of charge and the carrying out of evictions, service of sundry court documents e.g. summons and interlocutors, sales ledger debt

collection, sales ledger diligence and penalty charge notices.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75242100 - Public-order services
- 75242110 - Bailiff services
- 75231000 - Judicial services
- 75231100 - Law-courts-related administrative services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Throughout Scotland.

### **II.2.4) Description of the procurement**

This Prior Information Notice (PIN) is in relation to a renewal framework opportunity for Sheriff Officer Services.

Tenderers will be able to bid for one, any, or all local authority areas, where applicable.

Please note, the lot structure is still to be confirmed, and is therefore subject to change.

## **II.3) Estimated date of publication of contract notice**

9 October 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

Scotland Excel envisages publishing a future tender opportunity on behalf of all 32 local authorities in Scotland, together with any

Integration Authority, or other body, established pursuant to the Public Bodies (Joint Working)(Scotland) Act 2014.

For more information about Scotland Excel and its members, please see <http://www.scotland-excel.org.uk>.

At this stage there is an opportunity for interested parties to meet with Scotland Excel to discuss the upcoming framework. We would like

to invite suppliers to contact Scotland Excel to arrange an individual meeting to take place via Microsoft Teams on Monday 18th September and Tuesday 19th September.

The meetings will be allocated on a first come first serve basis. The meeting can also be conducted over the telephone if this is easier due to locality.

Please email [oss@scotland-excel.org.uk](mailto:oss@scotland-excel.org.uk) by Thursday 14th September if you are interested in arranging a meeting.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=743053](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=743053).

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