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Tender

YPO - 001098 Drawing and Painting Papers

YPO

F02: Contract notice

Notice identifier: 2021/S 000-026300

Procurement identifier (OCID): ocds-h6vhtk-02ee29

Published 20 October 2021, 5:02pm

Section I: Contracting authority

I.1) Name and addresses

YPO

41 Industrial Park

Wakefield

WF2 0XE

Contact

Contracts Team

Email

contracts@ypo.co.uk

Telephone

+44 01924664685

Country

United Kingdom

NUTS code

UKE45 - Wakefield

Internet address(es)

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

YPO - 001098 Drawing and Painting Papers

Reference number

001098

II.1.2) Main CPV code

- 37823500 - Art and craft paper

II.1.3) Type of contract

Supplies

II.1.4) Short description

YPO are looking for Providers to be appointed onto a Framework Agreement for the provision of Drawing and Painting Papers for use primarily in the education market. The Framework is designed to meet the needs of YPO by establishing an agreement for providers to deliver stock into YPO's distribution centre in Wakefield, West Yorkshire and also to meet the needs of all public sector organisations by establishing an agreement for providers to deliver to YPO customers on a direct basis whereby the end customer places the order with YPO and YPO places the order with the provider but the provider delivers direct to the end customer.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Premium Cartridge Paper

Lot No

1

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This lot will cover Premium Drawing Cartridge paper with double sided toothy surface in varying sizes, inclusive of A1, A2, A3 and A4. In a variety of weightings ranging from 115 gsm to 250 gsm. In pack sizes varying between 125 sheets and 250 sheets per pack.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Economy Cartridge Paper

Lot No

2

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This lot will cover Economy Cartridge Paper with double sided surface in varying sizes, inclusive of A1, A2, A3 and A4. In a variety of weightings ranging from 100 gsm to 170 gsm. In pack sizes varying between 125 sheets and 250 sheets per pack. Alongside 110 gsm drawing cartridge rolls with double sided surface in sizes 760mmx50m and 1520mmx50m.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Recycled Cartridge Paper

Lot No

3

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This lot will cover 100% recycled drawing cartridge paper with double sided surface in varying sizes, inclusive of A1, A2, A3 and A4. In a variety of weightings ranging from 130 gsm to 140 gsm. In pack sizes varying between 125 sheets and 250 sheets per pack.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Watercolour Paper

Lot No

4

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This lot will cover Premium Watercolour Cartridge with textured finish both sides in A3. In 180 gsm weighting. In pack sizes of 250 sheets per pack.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Mechanical Printing Paper

Lot No

5

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This lot will cover Machine Finished Newsprint Sheets varying sizes, inclusive of 508x762mm, 610x860mm, 500x380mm, 380x250mm. In 49 gsm weighting and pack sizes of 500 sheets per pack. This lot will also cover Dual sided Bulky Newsprint - One side similar to bulky newsprint & the other side a smooth drawing cartridge in 508x762mm. In 120 gsm weighting. In pack sizes of 250 sheets per pack. This lot will also cover Tempera Bulky Newsprint Sheets and Rolls in varying sizes inclusive of 508X760mm 380x284mm 455mmx230m. In 80 gsm weighting. With sheets in pack sizes of 500 sheets per pack. In addition, this lot will cover Junior Art Paper in the size 508X760mm. In 60 gsm weighting and pack sizes of 500 sheets per pack.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Direct Supply and Bulk Packs

Lot No

6

II.2.2) Additional CPV code(s)

- 37823500 - Art and craft paper

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This lot will cover Kraft Rolls supplied in a Bumper Box and individually film wrapped. Paper to be recycled in the size 762mm x 4.5m. In the weighting of 53 gsm. In the pack size 36 rolls. This lot will also cover Cartridge Paper Combo Pack in the sizes A4 x1000, A3 x250, A2 x250. In the weighting of 130 gsm. In the pack size of 1750 sheets.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 5%

Quality criterion - Name: Social Value and Sustainability / Weighting: 20%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period 1st April 2022 to 31st March 2023 with three options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of December 2022 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 1st April 2022 to 31st March 2026 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the

Tender Documentation/ Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in 'Communication' section in this notice.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the Framework Agreement Terms and Conditions located on our E-Procurement system. The web address can be found under Procurement Documents in 'Communication' Section in this notice.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 November 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 November 2021

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this framework will be subject to renewal after 3.5 years

from the commencement date.

VI.3) Additional information

YPO are purchasing on the behalf of other contracting authorities. Please see the below link

for details: <https://www.ypo.co.uk/about/customers/missible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract

is provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and

provides time for unsuccessful tenderers to challenge the award decision before the contract

is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom