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Tender

## **Business Support Services for the Create Growth Programme**

OXFORDSHIRE LOCAL ENTERPRISE PARTNERSHIP LIMITED

F02: Contract notice

Notice identifier: 2022/S 000-026290

Procurement identifier (OCID): ocds-h6vhtk-0369c3

Published 20 September 2022, 5:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

OXFORDSHIRE LOCAL ENTERPRISE PARTNERSHIP LIMITED

First Floor, Jericho Building, City of Oxford College Campus, Oxpens Road

OXFORD

OX11SA

#### **Contact**

Helen Brind

#### **Email**

[helen.brind@oxfordshirelep.com](mailto:helen.brind@oxfordshirelep.com)

#### **Country**

United Kingdom

**Region code**

UKJ14 - Oxfordshire

**Companies House**

09519056

**Internet address(es)**

Main address

<https://www.oxfordshirelep.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.oxfordshirelep.com/news/article/request-quotation-business-support-services-create-growth-programme>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.oxfordshirelep.com/news/article/request-quotation-business-support-services-create-growth-programme>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local Agency/Office

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Business Support Services for the Create Growth Programme

Reference number

OxLEP CGP#1

#### **II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Oxfordshire Local Enterprise Partnership (OxLEP) requires a supplier to deliver business support services for the Create Growth Programme, for which OxLEP has applied for funding. This will involve providing business support directly to eligible SMEs from within the creative industries and will include one-to-one direct support and mentoring, workshop support and peer networks. Business support is expected to lead to creative businesses becoming investment ready and increasing their chances of accessing external investment.

Please note: this procurement is dependent on our successful application for funding for this programme.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

## **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

## **II.2.4) Description of the procurement**

Oxfordshire Local Enterprise Partnership (OxLEP) requires a supplier to deliver business support services for the Create Growth Programme, for which OxLEP has applied for funding. This will involve providing business support directly to eligible SMEs from within the creative industries and will include one-to-one direct support and mentoring, workshop support and peer networks. Business support is expected to lead to creative businesses becoming investment ready and increasing their chances of accessing external investment.

Please note: this procurement is dependent on our successful application for funding for this programme.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £200,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

7 November 2022

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 October 2022

Local time

5:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 October 2022

Local time

5:01pm

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Oxfordshire Local Enterprise Partnership

Oxford

Country

United Kingdom