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Tender

## **Direct and Indirect Tax Advice for Historic England Group**

Historic England

F02: Contract notice

Notice identifier: 2022/S 000-026283

Procurement identifier (OCID): ocds-h6vhtk-0369c0

Published 20 September 2022, 4:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Historic England

SN2 2EH

Swindon

#### **Contact**

Matthew Ulyatt

#### **Email**

[Procurement-HE@HistoricEngland.org.uk](mailto:Procurement-HE@HistoricEngland.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://historicengland.org.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/historicengland.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Recreation, culture and religion

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# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

Direct and Indirect Tax Advice for Historic England Group

Reference number

P/REF 00000094

### **II.1.2) Main CPV code**

- 79221000 - Tax consultancy services

### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Historic England employs permanent staff to cover day-to-day indirect tax queries and statutory requirements (e.g. VAT Return completion and submission) as well as provision of indirect tax advice to the members of the group and external customers. Basic questions are referred to the Government Finance Function Tax Centre of Excellence, but there are some more complex queries and project pieces of work (for example, with regard to our Partial Exemption Special Method) on which we would seek further advice and guidance. We also may require assistance and advice regarding regular communications with HMRC.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79221000 - Tax consultancy services
- 79211200 - Compilation of financial statements services
- 66171000 - Financial consultancy services
- 79412000 - Financial management consultancy services
- 66122000 - Corporate finance and venture capital services
- 79222000 - Tax-return preparation services

#### **II.2.3) Place of performance**

NUTS codes

- UKK - South West (England)

#### **II.2.4) Description of the procurement**

Historic England employs permanent staff to cover day-to-day indirect tax queries and statutory requirements (e.g. VAT Return completion and submission) as well as provision of indirect tax advice to the members of the group and external customers. Basic questions are referred to the Government Finance Function Tax Centre of Excellence, but there are some more complex queries and project pieces of work (for example, with regard to our Partial Exemption Special Method) on which we would seek further advice and guidance. We also may require assistance and advice regarding regular communications with HMRC.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 November 2022

End date

14 November 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 October 2022

Local time

9:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 October 2022

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Historic England

Swindon

SN2 2EH

Email

[Procurement-HE@HistoricEngland.org.uk](mailto:Procurement-HE@HistoricEngland.org.uk)

Country

United Kingdom

Internet address

<https://historicengland.org.uk/>