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Tender

## **Short Breaks for Children and Young People with Disabilities aged 5 to 17 years old in Norfolk**

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-026270

Procurement identifier (OCID): ocds-h6vhtk-03363a

Published 20 September 2022, 4:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

#### **Contact**

Annie Southgate

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

## **NUTS code**

UKH15 - Norwich and East Norfolk

## **Internet address(es)**

Main address

<https://www.norfolk.gov.uk/>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Short Breaks for Children and Young People with Disabilities aged 5 to 17 years old in Norfolk

Reference number

NCCT42465

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council is seeking to establish a Framework Agreement for the provision of short breaks for children and young people with disabilities (CWD) aged 5 to 17 years who live in Norfolk. Full details of the requirement can be found in Schedule 2 - Service Specification, which forms a Schedule to the Terms and Conditions. Norfolk County Council's existing Framework Agreement covering Short Breaks expires on the 31st of March 2023 and will be replaced by this Framework which commences on the 1st of April 2023. The Council wishes to commission a range of high quality, outcome-focused, inclusive Short Breaks across Norfolk to support its vision: "To provide opportunities where children and young people with disabilities can thrive, grow, achieve, and have fun in the community with their peers, whilst supporting their families to have a break from caring." (Norfolk County Council's Short Breaks Strategy 2023-2026, due to be published in April 2023) Ensuring Short Breaks provide the right

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

The Council is seeking to establish a Framework Agreement for the provision of short breaks for children and young people with disabilities (CWD) aged 5 to 17 years who live in Norfolk. Full details of the requirement can be found in Schedule 2 - Service Specification, which forms a Schedule to the Terms and Conditions. This Framework is being let under Regulations 74 to 77 of the Public Contract Regulations 2015 (Light Touch Regime), under which the Council has flexibility as to the process or procedure to be used when purchasing certain services of which Short Breaks is one. In this instance, the Council is establishing a framework agreement with multiple suppliers that will set out the terms and conditions for making specific purchases (call –offs). The framework agreement differs from those let under the non-light touch regime in that the Council, exercising its flexibility, may periodically open the framework for new applicants.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Cost criterion - Name: Price / Weighting: 0

### **II.2.6) Estimated value**

Value excluding VAT: £5,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The term of the framework is for 60 months from the commencement date with the option to extend for up to a further 60 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The value is an estimate over the lift of the framework agreement based on current data. it is envisaged that demand and therefor the value will increase.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-012189](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 October 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 October 2022

Local time

11:05am

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: As need increases.

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles>. Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest'. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### VI.4) Procedures for review

#### VI.4.1) Review body

Norfolk County Council - Head of Sourcing

Norwich

Country

United Kingdom

Internet address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)



#### **VI.4.2) Body responsible for mediation procedures**

NPLaw

Norwich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Norfolk County Council - Procurement - Head of Sourcing

Norwich

Country

United Kingdom

Internet address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)