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Tender

Short Breaks for Children and Young People with Disabilities aged 5 to 17 years old in Norfolk

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-026270

Procurement identifier (OCID): ocds-h6vhtk-03363a

Published 20 September 2022, 4:04pm

Section I: Contracting authority

I.1) Name and addresses

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

Contact

Annie Southgate

Email

sourcingteam@norfolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<https://www.norfolk.gov.uk/>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Short Breaks for Children and Young People with Disabilities aged 5 to 17 years old in Norfolk

Reference number

NCCT42465

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking to establish a Framework Agreement for the provision of short breaks for children and young people with disabilities (CWD) aged 5 to 17 years who live in Norfolk. Full details of the requirement can be found in Schedule 2 - Service Specification, which forms a Schedule to the Terms and Conditions. Norfolk County Council's existing Framework Agreement covering Short Breaks expires on the 31st of March 2023 and will be replaced by this Framework which commences on the 1st of April 2023. The Council wishes to commission a range of high quality, outcome-focused, inclusive Short Breaks across Norfolk to support its vision: "To provide opportunities where children and young people with disabilities can thrive, grow, achieve, and have fun in the community with their peers, whilst supporting their families to have a break from caring." (Norfolk County Council's Short Breaks Strategy 2023-2026, due to be published in April 2023) Ensuring Short Breaks provide the right

II.1.5) Estimated total value

Value excluding VAT: £5,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312120 - Daycare services for disabled children and young people

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

The Council is seeking to establish a Framework Agreement for the provision of short breaks for children and young people with disabilities (CWD) aged 5 to 17 years who live in Norfolk. Full details of the requirement can be found in Schedule 2 - Service Specification, which forms a Schedule to the Terms and Conditions. This Framework is being let under Regulations 74 to 77 of the Public Contract Regulations 2015 (Light Touch Regime), under which the Council has flexibility as to the process or procedure to be used when purchasing certain services of which Short Breaks is one. In this instance, the Council is establishing a framework agreement with multiple suppliers that will set out the terms and conditions for making specific purchases (call –offs). The framework agreement differs from those let under the non-light touch regime in that the Council, exercising its flexibility, may periodically open the framework for new applicants.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 100

Cost criterion - Name: Price / Weighting: 0

II.2.6) Estimated value

Value excluding VAT: £5,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The term of the framework is for 60 months from the commencement date with the option to extend for up to a further 60 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The value is an estimate over the life of the framework agreement based on current data. It is envisaged that demand and therefore the value will increase.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-012189](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

20 October 2022

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 October 2022

Local time

11:05am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: As need increases.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest`. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing support@in-tend.co.uk.

VI.4) Procedures for review

VI.4.1) Review body

Norfolk County Council - Head of Sourcing

Norwich

Country

United Kingdom

Internet address

www.norfolk.gov.uk

VI.4.2) Body responsible for mediation procedures

NPLaw

Norwich

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.

VI.4.4) Service from which information about the review procedure may be obtained

Norfolk County Council - Procurement - Head of Sourcing

Norwich

Country

United Kingdom

Internet address

www.norfolk.gov.uk