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Planning

## **Hard & Soft Facilities Management**

Satellite Applications Catapult

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-026257

Procurement identifier (OCID): ocds-h6vhtk-0369ac

Published 20 September 2022, 3:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Satellite Applications Catapult

Electron Building, Fermi Avenue, Harwell

Didcot

OX11 0QR

#### **Email**

[procurement@sa.catapult.org.uk](mailto:procurement@sa.catapult.org.uk)

#### **Telephone**

+44 1235567977

#### **Country**

United Kingdom

## **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://sa.catapult.org.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA42845](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42845)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Other type

RTO

## **I.5) Main activity**

Other activity

Space Sector

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hard & Soft Facilities Management

Reference number

RFP-FY-23-10

#### **II.1.2) Main CPV code**

- 79993100 - Facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SAC currently contracts with many vendors providing facility management services at its locations in Harwell and Westcott. We are now seeking to partner with best in class service providers to consolidate, harmonise and bring consistency to our operations. The SAC portfolio will be expanding nationally across the next 5 years and we want to work with partners who will help us form a stable base position which will be scalable.

The aim is to deliver an optimum standard of Service including planned, periodic and reactive service consistently at the same levels across all existing and future locations.

Our guiding principles are:

- To improve value and service - best service at best cost
- Form a partnership relationship with service partner(s) who will understand and support our ways and means of working as a government funded, not for profit organisation.
- To ensure that we are always compliant with all statutory regulations
- Reduce the number of FM Service Partners
- Create a standard repeatable service delivery to support National growth

- Improve data and metrics to support our strategy.
- Improve our agility in delivering additional services when and where required

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Hard Facilities Management

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45000000 - Construction work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
- 45315000 - Electrical installation work of heating and other electrical building-equipment
- 45315100 - Electrical engineering installation works
- 45331000 - Heating, ventilation and air-conditioning installation work
- 45343000 - Fire-prevention installation works
- 45350000 - Mechanical installations
- 45351000 - Mechanical engineering installation works
- 50000000 - Repair and maintenance services
- 50530000 - Repair and maintenance services of machinery

- 50532000 - Repair and maintenance services of electrical machinery, apparatus and associated equipment
- 50750000 - Lift-maintenance services
- 50800000 - Miscellaneous repair and maintenance services
- 51100000 - Installation services of electrical and mechanical equipment
- 71300000 - Engineering services
- 71314100 - Electrical services
- 71315000 - Building services
- 71317200 - Health and safety services
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services
- 79710000 - Security services
- 79711000 - Alarm-monitoring services
- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

### **II.2.4) Description of the procurement**

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

The anticipated start date of the contract is 01/04/2023 and will run until 31/03/2026.

## **II.2.14) Additional information**

We are due to launch the competition on 31/10/2022 with site visits taking place in Harwell on 10/11/2022 and in Westcott on 11/11/2022. These dates are indicative only and subject to change.

## **II.2) Description**

### **II.2.1) Title**

Soft Facilities Management

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45112700 - Landscaping work
- 45113000 - Siteworks
- 71315000 - Building services
- 79993000 - Building and facilities management services
- 90500000 - Refuse and waste related services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services

- 90919000 - Office, school and office equipment cleaning services
- 90919200 - Office cleaning services
- 90922000 - Pest-control services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

### **II.2.4) Description of the procurement**

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

The anticipated start date of the contract is 01/04/2023 and will run until 31/03/2026.

### **II.2.14) Additional information**

We are due to launch the competition on 31/10/2022 with site visits taking place in Harwell on 10/11/2022 and in Westcott on 11/11/2022. These dates are indicative only and subject to change.

## **II.2) Description**

### **II.2.1) Title**

Combined Hard & Soft Facilities Management

Lot No

3

**II.2.2) Additional CPV code(s)**

- 45000000 - Construction work
- 45112700 - Landscaping work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
- 45315000 - Electrical installation work of heating and other electrical building-equipment
- 45315100 - Electrical engineering installation works
- 45331000 - Heating, ventilation and air-conditioning installation work
- 45343000 - Fire-prevention installation works
- 45350000 - Mechanical installations
- 45351000 - Mechanical engineering installation works
- 50000000 - Repair and maintenance services
- 50530000 - Repair and maintenance services of machinery
- 50532000 - Repair and maintenance services of electrical machinery, apparatus and associated equipment
- 50750000 - Lift-maintenance services
- 50800000 - Miscellaneous repair and maintenance services
- 71300000 - Engineering services
- 51100000 - Installation services of electrical and mechanical equipment
- 71314100 - Electrical services



- 71315000 - Building services
- 71317200 - Health and safety services
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services
- 79710000 - Security services
- 79711000 - Alarm-monitoring services
- 79993000 - Building and facilities management services
- 90500000 - Refuse and waste related services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919000 - Office, school and office equipment cleaning services
- 90919200 - Office cleaning services
- 90922000 - Pest-control services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

### **II.2.4) Description of the procurement**

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for

further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

The anticipated start date of the contract is 01/04/2023 and will run until 31/03/2026.

#### **II.2.14) Additional information**

We are due to launch the competition on 31/10/2022 with site visits taking place in Harwell on 10/11/2022 and in Westcott on 11/11/2022. These dates are indicative only and subject to change.

#### **II.3) Estimated date of publication of contract notice**

31 October 2022

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

To participate, interested parties must be registered on the MyTenders portal with up-to-date contact details to include company name and E mail. If you have issues please contact [procurement@sa.catapult.org.uk](mailto:procurement@sa.catapult.org.uk). Interested suppliers may be contacted for further engagement prior to the competition being issued so please ensure you register your interest on the portal.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=227404](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=227404).

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