

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/026219-2024>

Not applicable

## **Norwich University of the Arts Human Resources Information System Project**

Norwich University of the Arts

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-026219

Procurement identifier (OCID): ocds-h6vhtk-048b50

Published 16 August 2024, 4:43pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Norwich University of the Arts

4-7 Francis House

Norwich

NR24SN

#### **Contact**

Human Resources

#### **Email**

[externalhr@norwichuni.ac.uk](mailto:externalhr@norwichuni.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH15 - Norwich and East Norfolk

**UK Register of Learning Providers (UKPRN number)**

10004775

**Internet address(es)**

Main address

[www.norwichuni.ac.uk](http://www.norwichuni.ac.uk)

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Norwich University of the Arts Human Resources Information System Project

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

This document specifies the high-level solution, pricing, and implementation information that Norwich University of the Arts is requesting from potential suppliers in relation to its project to implement a new HR Information System as a Software as a Service solution.

In making this request, Norwich University of the Arts is looking for high level information to rapidly select a preferred vendor to progress with in a subsequent detailed solution analysis and contracting exercise.

The details and timeframe for the selection process are set out in the invitation to tender document which is available at <https://norwichuni.ac.uk/procurement/>

Details of the award criteria will also be available from <https://norwichuni.ac.uk/procurement/> (anticipated 16th August 2024).

---

## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2024/S 000-026014](#)

---

## **Section VII. Changes**

### **VII.1) Information to be changed or added**

### **VII.2) Other additional information**

Please note, within our original procurement documentation, there is an error on page 38 where suppliers who wish to express an interest in participating are asked to complete a form in "Section 10" of the document - this should in fact read "Section 6" instead,

An editable version of the Supplier Submission Document can be found at  
<https://norwichuni.ac.uk/about-us/governance/info-publication-scheme/procurement/>