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Tender

## **ANDBC Tender for the Provision of Legal Services**

Ards and North Down Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-026177

Procurement identifier (OCID): ocds-h6vhtk-03fa0f

Published 5 September 2023, 12:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ards and North Down Borough Council

City Hall, The Castle

Bangor

BT20 4BT

#### **Contact**

Stephen Brennan

#### **Email**

[procurement@ardsandnorthdown.gov.uk](mailto:procurement@ardsandnorthdown.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ANDBC Tender for the Provision of Legal Services

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,275,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
7

### **II.2) Description**

#### **II.2.1) Title**

Planning

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £80,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Land and Property

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £35,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Employment

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

#### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £30,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Enforcement

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £45,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be

awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Legislative

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

#### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £30,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Procurement

Lot No

6

**II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

**II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

**II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £5,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Civil Liability (Litigation)

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

### **II.2.4) Description of the procurement**

Tenders are sought by Ards and North Down Borough Council for the Provision of Legal Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £30,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The anticipated Contract start date is 1 February 2024, the Contract will initially be awarded

for a period of one year with an option to extend for a further 4 x 12-month periods, to be reviewed annually.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 3 April 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

6 October 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Procurement Manager

Ards and North Down Borough Council

Bangor

BT20 4BT

Email

[procurement@ardsandnorthdown.gov.uk](mailto:procurement@ardsandnorthdown.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Ards and North Down Borough Council will incorporate a minimum 10 calendar day Standstill Period following electronic notification to unsuccessful applicants of the award decision.