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Tender

GSP1293 - The Supply and Distribution of Sandwiches and Associated Products

The Corporate Officer of the House of Commons and The Corporate Officer of the House of Lords (acting jointly)

F02: Contract notice

Notice identifier: 2024/S 000-026161

Procurement identifier (OCID): ocds-h6vhtk-0472fb

Published 16 August 2024, 2:27pm

Section I: Contracting authority

I.1) Name and addresses

The Corporate Officer of the House of Commons and The Corporate Officer of the House of Lords (acting jointly)

Parliament Square

LONDON

SW1A 0AA

Contact

Parliamentary Commercial Directorate

Email

pcd@parliament.uk

Country

United Kingdom

Region code

UKI32 - Westminster

National registration number

210715608

Internet address(es)

Main address

<https://www.parliament.uk/>

Buyer's address

<https://www.parliament.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://atamis-ukparliament.my.site.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://atamis-ukparliament.my.site.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://atamis-ukparliament.my.site.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GSP1293 - The Supply and Distribution of Sandwiches and Associated Products

Reference number

GSP1293

II.1.2) Main CPV code

- 15800000 - Miscellaneous food products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Authority are seeking to procure Suppliers for the provision of Sandwiches and Associated products for both the House of Commons and the House of Lords. The principal purpose of the procurement is to procure a selection of suitably high quality and competitively priced pre-packed sandwiches for retail that are flat packed for hospitality, along with special dietary sandwiches, plant based alternatives, salads, meal boxes and similarly associated products to be delivered on a daily basis Monday to Friday for sale in its many catering venues throughout the Parliamentary Estate.

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Palace of Westminster

II.2.4) Description of the procurement

The Authority are seeking to procure Suppliers for the provision of Sandwiches and Associated products for both the House of Commons and the House of Lords. The principal purpose of the procurement is to procure a selection of suitably high quality and competitively priced pre-packed sandwiches for retail that are flat packed for hospitality, along with special dietary sandwiches, plant based alternatives, salads, meal boxes and similarly associated products to be delivered on a daily basis Monday to Friday for sale in its many catering venues throughout the Parliamentary Estate.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Re-tendering once the contract is due to expire

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please register with Atamis for details
(<https://atamis-ukparliament.my.site.com/s/Welcome>)

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to the tender documents

Minimum level(s) of standards possibly required

Please refer to the tender documents

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please refer to the tender documents

Minimum level(s) of standards possibly required

Please refer to the tender documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-019661](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 August 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 March 2025

IV.2.7) Conditions for opening of tenders

Date

19 September 2024

Local time

12:00pm

Place

Atamis/Palace of Westminster

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 Years

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://judiciary.uk/highcourt>

VI.4.2) Body responsible for mediation procedures

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://judiciary.uk/highcourt>

VI.4.4) Service from which information about the review procedure may be obtained

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://judiciary.uk/highcourt>