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Tender

## **PROVISION OF EMPLOYEE SCREENING/CHECKS**

UK POWER NETWORKS (OPERATIONS) LIMITED

F04: Periodic indicative notice – utilities

Call for competition

Notice identifier: 2023/S 000-026154

Procurement identifier (OCID): ocids-h6vhtk-03f9ff

Published 5 September 2023, 10:13am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

UK POWER NETWORKS (OPERATIONS) LIMITED

Newington House,237 Southwark Bridge Road

LONDON

SE16NP

#### **Contact**

Gilly Eren

#### **Email**

[gulhayat.eren@ukpowernetworks.co.uk](mailto:gulhayat.eren@ukpowernetworks.co.uk)

#### **Telephone**

+44 7840386505

#### **Country**

United Kingdom

**Region code**

UK144 - Lewisham and Southwark

**Companies House**

3870728

**Internet address(es)**

Main address

<https://www.ukpowernetworks.co.uk/>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[https://ukpowernetworks.sharepoint.com/:f:/s/ProcurementDocumentManagement/EqJRTI1xDU5Fts19yQaLLjUBvpHckZWTcS83G\\_AQnAKccQ?e=Y7Lilv](https://ukpowernetworks.sharepoint.com/:f:/s/ProcurementDocumentManagement/EqJRTI1xDU5Fts19yQaLLjUBvpHckZWTcS83G_AQnAKccQ?e=Y7Lilv)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.6) Main activity**

Electricity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PROVISION OF EMPLOYEE SCREENING/CHECKS

Reference number

PE1-0002-2023

#### **II.1.2) Main CPV code**

- 98300000 - Miscellaneous services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Reference checking is an essential service for UK Power Networks to ensure that all potential employees have the work history stated in their CV's and are therefore fully equipped with the relevant knowledge and experience to undertake their role(s).

Referencing is purely to check on education and work history and does not require any personal opinions to be shared and as such is in line with UK Power Networks vision to be a respected and trusted corporate citizen.

In addition, there is a requirement to DBS check a defined number of employees within the Organisation which is currently c 2950 employees. This is broken down into;

- Category 1- 2173 employees every 3 years, and
- Category 2- 777 employees every 5 years

The same basic DBS is required above.

UK Power Networks' objective is to remain compliant and ensure that all appropriate DBS checks are in accordance with the Company Policy.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Provision of Employee Screening/Checks, including pre-employment checks and DBS checks for existing employees

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for the receipt of applications for an invitation to tender or to negotiate**

Date

5 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

UK Power Networks

LONDON

Country

United Kingdom