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Tender

PROVISION OF EMPLOYEE SCREENING/CHECKS

UK POWER NETWORKS (OPERATIONS) LIMITED

F04: Periodic indicative notice – utilities

Call for competition

Notice identifier: 2023/S 000-026154

Procurement identifier (OCID): ocids-h6vhtk-03f9ff

Published 5 September 2023, 10:13am

Section I: Contracting entity

I.1) Name and addresses

UK POWER NETWORKS (OPERATIONS) LIMITED

Newington House, 237 Southwark Bridge Road

LONDON

SE16NP

Contact

Gilly Eren

Email

gulhayat.eren@ukpowernetworks.co.uk

Telephone

+44 7840386505

Country

United Kingdom

Region code

UKI44 - Lewisham and Southwark

Companies House

3870728

Internet address(es)

Main address

<https://www.ukpowernetworks.co.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

https://ukpowernetworks.sharepoint.com/:f:/s/ProcurementDocumentManagement/EqJRTl1xDU5Fts19yQalLjUBvpHckZWTcS83G_AQnAKccQ?e=Y7Lilv

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.6) Main activity

Electricity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PROVISION OF EMPLOYEE SCREENING/CHECKS

Reference number

PE1-0002-2023

II.1.2) Main CPV code

- 98300000 - Miscellaneous services

II.1.3) Type of contract

Services

II.1.4) Short description

Reference checking is an essential service for UK Power Networks to ensure that all potential employees have the work history stated in their CV's and are therefore fully equipped with the relevant knowledge and experience to undertake their role(s).

Referencing is purely to check on education and work history and does not require any personal opinions to be shared and as such is in line with UK Power Networks vision to be a respected and trusted corporate citizen.

In addition, there is a requirement to DBS check a defined number of employees within the Organisation which is currently c 2950 employees. This is broken down into;

- Category 1- 2173 employees every 3 years, and
- Category 2- 777 employees every 5 years

The same basic DBS is required above.

UK Power Networks' objective is to remain compliant and ensure that all appropriate DBS checks are in accordance with the Company Policy.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Provision of Employee Screening/Checks, including pre-employment checks and DBS checks for existing employees

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for the receipt of applications for an invitation to tender or to negotiate

Date

5 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

UK Power Networks

LONDON

Country

United Kingdom