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Tender

## **Kirklees Young Carers Service**

Kirklees Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-026140

Procurement identifier (OCID): ocids-h6vhtk-028edd

Published 19 October 2021, 2:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kirklees Council

Town Hall, Ramsden Street,

Huddersfield

HD1 2TA

#### **Contact**

Paul Dagnall

#### **Email**

[Paul.Dagnall@Kirklees.gov.uk](mailto:Paul.Dagnall@Kirklees.gov.uk)

#### **Telephone**

+44 1484221000

#### **Country**

United Kingdom

**NUTS code**

UKE44 - Calderdale and Kirklees

**National registration number**

GB184352457

**Internet address(es)**

Main address

<http://www.kirklees.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104104>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=40138&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=40138&B=UK)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=40138&B=UK](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=40138&B=UK)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Kirklees Young Carers Service

Reference number

KMCCYP-154

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tenders are invited by the Council from Providers with relevant experience and ability to demonstrate sufficient capacity for the provision of support for Kirklees Young Carers (the "Services"). The new contract will support the Councils vision, by supporting and identifying young people up to the age of 18 years with a caring role. The service will actively work with carers, their families and other services delivering whole family approaches that meet the needs of carers from different age ranges. The Provider will work collaboratively with the service who provide information, advice and advocacy for Adult Carers living in Kirklees to provide effective transition arrangements are in place. The anticipated commencement date for the Contract(s) is 1 April 2022. The anticipated expiry date for the Contract is 31st March 2025, with the option to extend for a further two (2) periods of twelve (12) months, up to 31 March 2027.

#### **II.1.5) Estimated total value**

Value excluding VAT: £690,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Kirklees

### **II.2.4) Description of the procurement**

Tenders are invited by the Council from Providers with relevant experience and ability to demonstrate sufficient capacity for the provision of support for Kirklees Young Carers (the "Services"). The new contract will support the Councils vision, by supporting and identifying young people up to the age of 18 years with a caring role. The service will actively work with carers, their families and other services delivering whole family approaches that meet the needs of carers from different age ranges. The Provider will work collaboratively with the service who provide information, advice and advocacy for Adult Carers living in Kirklees to provide effective transition arrangements are in place. The available budget for the Services to be awarded is approximately one hundred and thirty eight thousand pounds (£138,000) per annum. The anticipated commencement date for the Contract(s) is 1 April 2022. The anticipated expiry date for the Contract is 31st March 2025, with the option to extend for a further two (2) periods of twelve (12) months, up to 31 March 2027.

### **II.2.6) Estimated value**

Value excluding VAT: £690,000

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

60

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

This exercise is an open procedure in accordance with the requirements under Regulation

27 of the Public Contracts Regulations 2015 (SI 2015/102) for the purpose of procuring the

service described in the 'Service Specification'. This specification is part of the procurement

documentation that has been published in relation to this notice and can be found at

[www.yortender.eu-supply.com](http://www.yortender.eu-supply.com)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Economic operators are asked to provide examples of relevant experience in accordance with the requirements set out within Section 6 of the SQ (available to download at:

<https://www.yortender.eu-supply.com>).

See Section 4 of the SQ

Economic operators must be able to submit either a copy of the audited accounts for the most recent two (2) years if requested

Finance

See Section 4 of the Selection Questionnaire

The rationale applied will be economic operators being able to self-certify that they have an

annual turnover of at least one and half (1.5) times the estimated annual value of the Contract

See Section 8.1 of the SQ.

Economic operators are required to have the following levels of insurance prior to the commencement date of the Contract,

- a) Employer's (Compulsory) Liability Insurance £10,000,000;
- b) Public Liability Insurance, including Product Liability Insurance £10,000,000; and
- c) Professional Indemnity Insurance £2,000,000.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

Provided that the tender is submitted fully in accordance with the requirements set out within the Specification and the remaining sections of the procurement documents, the contract will be awarded on the basis of the Most Economically Advantageous Tender based

on 80% quality, 10% Social Value and 10% Price.

Further specifics on the above award criteria can be found in the procurement documentation that is available to access at [www.yortender.eu-supply.com](http://www.yortender.eu-supply.com)

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-001927](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 November 2021

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Tenderers are advised this process is a competitive procurement exercise conducted in the form of an Open Procedure under the Public Contracts Regulations 2015. The Authority do not commit to following the procedure precisely and reserve the right to vary the procedure from that of the Public Contracts Regulations 2015 where necessary as detailed within the Information and Instructions for Tenderers.

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. The award criteria is set out in the Supplier Submission Document.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

N/A

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (Notices of decisions to award a contract or conclude a framework), Regulation 87 (Standstill periods) and Chapter 6 (Applications to Court) of the Public Contracts Regulations 2015 (SI 2015/102), the contracting authority will incorporate a minimum ten (10) calendar day standstill period at the point that information on the



award of the Contract is communicated to economic operators. This period allows any unsuccessful economic operator(s) to seek further debriefing from the contracting authority before the award of the Contract to the successful economic operators. Such additional information should be requested from the address at Sections I.1 and I.3 of this Notice above. If an appeal regarding the award of the Contract has not been successfully resolved, then the Public Contracts Regulations 2015 (SI 2015/102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be started within thirty (30) days beginning with the date when the aggrieved party first knew or sought to have grounds for starting the proceedings had arisen. The Court may extend the time limited for starting proceedings where the Court considers that there is a good reason for doing so, but not so as to permit proceedings to be started more than three (3) months after that date. Where the Contract has not been awarded, the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If however the Contract has been awarded, the Court may only award damages or, where the contract award procedures have not been followed correctly, declare the Contract to be ineffective.