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Tender

## **Educational Psychology Psychological Advice (EHCNA) delivery service**

Suffolk County Council

F02: Contract notice

Notice identifier: 2023/S 000-026128

Procurement identifier (OCID): ocds-h6vhtk-03f9eb

Published 4 September 2023, 7:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

#### **Email**

[katrina.browning@suffolk.gov.uk](mailto:katrina.browning@suffolk.gov.uk)

#### **Telephone**

+44 1473264490

#### **Country**

United Kingdom

#### **NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Educational Psychology Psychological Advice (EHCNA) delivery service

Reference number

CD1402

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Timely and high-quality, person-centred Educational Psychology statutory psychological advice as part of a statutory Education, Health and Care Needs Assessment (EHCNA). The EHCNA to be delivered within 4 weeks. We intend to award a maximum of 3 contracts across the two lots to have a maximum of three contractors in total. The volume of EHCNA is not guaranteed however we estimate that in the region of 500 EHCNAs a year will be delivered in total from the three contracts. The advertised value is £5,000,000 exclusive of VAT for the total collective value of all three contracts. This opportunity is available in the `Current Tenders` area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation. The deadline for clarification questions is Friday 8th September which must be generated via the correspondence option on the website. Please note late returns will NOT be permitted.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: EHCNA + Quality Assurance + project management

Lot No

Lot 1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Timely and high-quality, person-centred Educational Psychology statutory psychological advice as part of a statutory Education, Health and Care Needs Assessment (EHCNA). The EHCNA to be delivered within 4 weeks.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2024

End date

31 December 2028

This contract is subject to renewal

Yes

Description of renewals

The contract may be recommissioned at the end of the contract

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2: EHCNA + project management

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

### **II.2.4) Description of the procurement**

Timely and high-quality, person-centred Educational Psychology statutory psychological advice as part of a statutory Education, Health and Care Needs Assessment (EHCNA). The EHCNA to be delivered within 4 weeks.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2024

End date

31 December 2028

This contract is subject to renewal

Yes

Description of renewals

The contract may be recommissioned at the end of the contract

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 September 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 September 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

This is a Light Touch Regime tender, using an open tender process with negotiation. Please see the ITT tender documentation for further information. If the Contracting Authority identifies that the scope of this procurement falls within a business sector which may be attractive to infiltration by organised crime groups, the Contracting Authority reserves the right to include enhanced probity checks / requirements at the award stages of the procurement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council

Ipswich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to the tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly.