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Tender

## **Harborne Primary School ~ Catering Services Tender**

Harborne Primary School

F02: Contract notice

Notice identifier: 2022/S 000-026105

Procurement identifier (OCID): ocids-h6vhtk-036938

Published 16 September 2022, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harborne Primary School

Station Road, Harborne

Birmingham

B17 9LU

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.harborne.bham.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/6525257U3V>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Harborne Primary School ~ Catering Services Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide Catering services for Harborne Primary School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,220,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide Catering services for Harborne Primary School.

The catering service provision at the schools has been operated by AiP and has not been market tested for 3 years. To ensure Best Value principles are applied the Headteacher and School Governors have made a decision to tender the catering service.

Harborne Primary School has 750 pupils (2021-22 roll), 810 (2022/3) 840 (2023/4)there are entitled to 360 UFSM/ July 2022 68 FSM

Our ethos

1. To value children as individuals: celebrating their achievements and supporting their individual needs within a framework of equal opportunities.
2. To provide opportunities for social, moral, spiritual and cultural development so that children value and respect their own and other cultures.
3. To encourage children to accept personal responsibility for their own behaviour and to be caring and sensitive towards the needs of others and the environment.

### Our curriculum

4. To provide an exciting and relevant curriculum which motivates the children to learn, working both collaboratively and independently.
5. To promote high standards of achievement through careful planning and assessment of children's progress, which maximises each child's individual potential.

### Our staff

6. To use the expertise of individual staff to encourage teamwork and promote quality teaching and learning.
7. To value all our staff and provide opportunities for their professional development.

### Our community

8. To promote a partnership between staff, parents, governors and the wider community, which enhances children's learning.

### Resources

9. To match our available resources as efficiently and effectively as possible to curriculum and whole-school objectives.

### Premises

10. To consider carefully the use of space so as to provide an attractive, safe and stimulating learning environment.

There are other objectives which the schools wish to achieve as a result of this tender process:

1. The provision of a healthy balanced menu that meets nutritional guidelines and is enjoyed by our students.
2. Increase the take up of meals for all, including paid meals, FSM and UIFSM.
3. School Council to work with the Chef, termly to express opinion about proposed menus.
4. Investment in the kitchen facilities.
5. An effective marketing campaign should be implemented including the organisation of a series of theme days throughout the year ~ a minimum of two each term.

6.A key requirement is for the successful contractor to provide support, training and development to the onsite catering staff.

7.To ensure that all hospitality is provided strictly at net cost of ingredients.

8.Provide a pre order service for the school staff.

The chosen Supplier will have as a minimum The Soil Association Food for Life Silver Catering Award and aspire to reach Gold standard within 12 months.

The new contract will commence on 1 April 2023, for an initial 3year term with the option of additional 2 x 1 year extensions.

The staff are currently employed by AiP, to manage and oversee the catering service and therefore TUPE Regulations including pension rights will apply to this contract.

The current value of the contract is approximately £244k per annum, which includes children, adult meals, and limited hospitality .

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,220,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 October 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28 November 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Birmingham:-School-catering-services./6525257U3V>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/6525257U3V>

GO Reference: GO-2022916-PRO-20972118

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Harborne Primary School

Birmingham

Country

United Kingdom