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Tender

## **The Corbet School ~ Catering Services Tender**

The Corbet School

F02: Contract notice

Notice identifier: 2022/S 000-026103

Procurement identifier (OCID): ocids-h6vhtk-036936

Published 16 September 2022, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Corbet School

Eyton Lane, Baschurch

Shropshire

SY4 2AX

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<https://corbetschool.net/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/59E24QANG5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Corbet School ~ Catering Services Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for The Corbet School, and a delivered meal service to 3 local primaries.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,150,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

#### **II.2.4) Description of the procurement**

Key Statistics about the school

The Corbet School is a Secondary School in Baschurch, Shropshire, West Midlands

teaching mixed pupils 11-16, taking in students from all over Stafford and the wider area coming from all backgrounds. At the last census there were 731 students of which around 10% are eligible for Free School Meals and there are over 100 staff. The School provides a delivered meal service to 3 local Primary schools in the area, Kinnerley Primary, St Andrews, Nescliffe Primary and West Felton Primary

The estimated annual value of the contract is £230k .

## Objectives

We want our catering company to have all of the essential abilities and skills to provide an outstanding catering service to our students, staff and visitors at our school.

You should have the knowledge of how to provide exceptional dining experiences, be able to manage everyone around you and be able to address a concerning matter and take quick actions where required.

Providing a high quality and reliable catering service has a major effect on the whole learning experience for all our students, staff and visitors and this is why the School is passionate about having very high quality catering facilities, with excellent food choices which are nutritionally balanced for everyone. Having excellent customer care, the caterer should be polite, diplomatic and thoughtful while dealing with all our students, staff and visitors.

The way you operate in our school is crucial to ensure customer satisfaction and to encourage students continue to use the facilities and enjoy the mealtimes.

Your menus and pricing structure need to be clear to the students so that they can understand exactly what the offer is to them.

We are looking for a refreshing and innovative approach that reflects, amongst other things, the changing profile of student life and their food preferences and types and preferred styles of dining.

It's essential to the school that the Suppliers bidding for this tender think broadly about all issues and not just the core catering service to compete and be successful in obtaining the contract of the school. We would like the Supplier to always be on the lookout for new ways of doing things, coming up with new solutions for many common problems.

Suppliers are requested to ensure they consider all the aspects of service delivery and think carefully about the catering requirements.

The school already knows that the successful provision of catering services is very much dependent on the development of a good working relationship between the Client of a

facility and the Supplier's catering manager and catering team on site. The Supplier is expected to use its best endeavours to cultivate such a relationship to benefit the smooth running of each establishment.

Key factors for the school are:

- A suitable and workable staffing structure to ensure that sufficient catering services will be provided every day
- Flexibility of service delivery
- Aim to increase pupil uptake of the catering service
- Contractor to work with the school to develop a sustainability strategy.
- Monitoring of standards and service delivery
- Availability and responsiveness of management to any issues raised.

The new contract will commence on 1 April 2023, for an initial 3 year term with the option of additional 2 x 1 year extensions.

For the avoidance of doubt, TUPE Regulations will apply to this contract.

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,150,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2023

End date

31 March 2028

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 October 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

28 November 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Shropshire:-School-catering-services./59E24QANG5>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/59E24QANG5>

GO Reference: GO-2022916-PRO-20972063

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**



The Corbet School

Shropshire

Country

United Kingdom