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Tender

## **External Audit Services**

Coventry University

F02: Contract notice

Notice identifier: 2023/S 000-026084

Procurement identifier (OCID): ocds-h6vhtk-03f9cc

Published 4 September 2023, 3:14pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Coventry University

Priory Street

COVENTRY

CV15FB

### **Contact**

William Parsons

### **Email**

[ad5571@coventry.ac.uk](mailto:ad5571@coventry.ac.uk)

### **Country**

United Kingdom

**NUTS code**

UKG33 - Coventry

**Internet address(es)**

Main address

<https://www.coventry.ac.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/coventryuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

External Audit Services

Reference number

PD-806-22-KM

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Coventry University is inviting tenders from firms of auditors to provide us with a comprehensive external audit service for a period of five years with the option for an additional two year extension. Contract extension is subject to satisfactory contract performance reviews. The firm appointed must satisfy the criteria for eligibility as external auditors of Higher Education Institutions as set out in the OfS accounts direction, including being Listed on the register of Statutory Auditors and in respect of any audits of registered companies to which they may be appointed, must satisfy the relevant requirements of the Companies Act 2006. Coventry University regards the following as key requirements in meeting its needs: • maintaining a high degree of continuity of staff involved from the appointed firm as very desirable, especially senior levels i.e. the partner and manager, but also with the audit staff; • thorough knowledge of UK Higher Education sector finance practice

#### **II.1.5) Estimated total value**

Value excluding VAT: £550,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKG33 - Coventry

### **II.2.4) Description of the procurement**

Coventry University is inviting tenders from firms of auditors to provide us with a comprehensive external audit service for a period of five years with the option for an additional two year extension. Contract extension is subject to satisfactory contract performance reviews. The firm appointed must satisfy the criteria for eligibility as external auditors of Higher Education Institutions as set out in the OfS accounts direction, including being Listed on the register of Statutory Auditors and in respect of any audits of registered companies to which they may be appointed, must satisfy the relevant requirements of the Companies Act 2006. Coventry University regards the following as key requirements in meeting its needs: • maintaining a high degree of continuity of staff involved from the appointed firm as very desirable, especially senior levels i.e. the partner and manager, but also with the audit staff; • thorough knowledge of UK Higher Education sector finance practice awareness of current strategic issues and challenges that face the HE sector. • ability to respond dynamically to the challenges presented by the complexity of Coventry University group.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £550,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 October 2023

Local time

12:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Coventry University

Coventry

Country

United Kingdom