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Tender

## **Waste and Recycling Management System**

Torbay Council

F02: Contract notice

Notice identifier: 2021/S 000-026055

Procurement identifier (OCID): ocds-h6vhtk-02ed34

Published 19 October 2021, 9:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torbay Council

Torbay Council Town Hall, Castle Circus

Torquay

TQ1 3DR

#### **Contact**

Mrs Joanna Pascoe

#### **Email**

[joanna.pascoe@torbay.gov.uk](mailto:joanna.pascoe@torbay.gov.uk)

#### **Telephone**

+44 1803208517

**Country**

United Kingdom

**NUTS code**

UKK42 - Torbay

**Internet address(es)**

Main address

<http://www.torbay.gov.uk/>

Buyer's address

<http://www.torbay.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=020dc775-9b2d-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=020dc775-9b2d-ec11-810e-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Waste and Recycling Management System

Reference number

DN576158

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This Tender process is being undertaken by Torbay Council on behalf of SWISCo Ltd , a company wholly owned by the Council.

Since the formation of the Company in July 2020, SWISCo Ltd have developed a very progressive business plan with an emphasis on business change, highlighting real opportunities to improve the quality of service for our customers and overall business efficiency.

SWISCo's Mission is 'Making Torbay the best place to live, work and play' and our Values are 'Safety First, Customer Focused, Empower, Collaborate, Innovation, Social Responsibility, Growth and Process Driven'.

An essential part of how we meet our Mission and embed our Values is the Systems and Processes we use to impact Business Performance, effect Business Change, to become outcome-focused and discharge important statutory duties and responsibilities for the Council.

SWISCo currently operates JVC legacy software systems. To implement the step change that we have embedded in our business plan we need new systems to meet the demands of our growing business.

SWISCo are seeking a hosted management system to support their delivery of efficient and effective Waste and Recycling Services.

### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK42 - Torbay

### **II.2.4) Description of the procurement**

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SWISCo currently operates JVC legacy software systems. To implement the step change that we have embedded in our business plan we need new systems to meet the demands of our growing business.

SWISCo are seeking a hosted management system to support their delivery of efficient and

effective Waste and Recycling Services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £300,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

SWISCo Ltd has the option to extend this Contract beyond the Initial Term by a further period or periods of up to three years (Extension Period), awarded in increments of up to two years followed by one year.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 November 2021

Local time

12:00pm

Information about authorised persons and opening procedure

All Tenders will remain electronically sealed until the Submission deadline, when they will be unsealed by an independent Verifier in the presence of a member of the Procurement Team.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Full Access to Documents

In order to provide unrestricted, full, direct and free of charge access to the Tender Documents the Authority is providing the Documents in PDF format in the Opportunities Area of the ProContract e-Tendering portal at [www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

In order to access amendable versions of the Documents and to submit a response Applicants must be registered as Suppliers on ProContract. Applicants should then express an interest in the opportunity and download the Word and Excel format Documents for completion and submission.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Legal Services, Torbay Council

Torquay

Country

United Kingdom