

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/026050-2023>

Tender

## **Provision of a Housing Related Support Service for Migrants**

Newport City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-026050

Procurement identifier (OCID): ocds-h6vhtk-03f9b1

Published 4 September 2023, 12:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newport City Council

Civic Centre

Newport

NP20 4UR

#### **Contact**

Joanne James

#### **Email**

[procurement@newport.gov.uk](mailto:procurement@newport.gov.uk)

#### **Telephone**

+44 1633656656

**Country**

United Kingdom

**NUTS code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

<https://www.newport.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0273](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a Housing Related Support Service for Migrants

Reference number

NCC-2023-002

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Newport City Council (hereinafter referred to as the Council) invites tenders in accordance with the service specification for the provision of a Housing Related Support Serviced for Migrants.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 85320000 - Social services

#### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

Service is required within the geographical boundaries of Newport

#### **II.2.4) Description of the procurement**

Newport City Council's current contract is due to expire February 2024 and the Council is inviting offers from experienced providers in accordance with the service specification for the provision of a Housing-Related Support Service for Migrants living in Newport. The contract for this service will commence on 4 March 2024. Tender documentation can be accessed via etenderwales, ITT\_105377 refers.

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

72

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please note that the duration in months detailed in II.2.7 is the contract period of 3 years with an option to extend for 3 years on an annual basis subject to review

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

---

## Section VI. Complementary information

### VI.3) Additional information

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the “Suppliers register here” link
- Agree to the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the “ITTs Open to All Suppliers” link.
- Click on the relevant ITT (ITT\_105377) to access the content.
- Click the “Express Interest” button in the “Actions” box on the page.
- This will move the ITT into your “My ITT” page. (This is a secure area reserved for your projects only)
- Click on the ITT code to access the content

3. Responding to the tender

- You can now choose to “Create Response” or “Decline to Respond” (please give a reason if declining)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the Bravo Solution help desk is available Mon – Fri (8am – 6pm) on:

- email: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

- Phone: 0800 368 4850

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=134500](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=134500)

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Please see the tender documents

(WA Ref:134500)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

