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Tender

Security and Concierge Services for Supported Accommodation Schemes 2024-2026

Cardiff Council / SEWSCAP

F02: Contract notice

Notice identifier: 2024/S 000-026034

Procurement identifier (OCID): ocds-h6vhtk-048b5e

Published 16 August 2024, 8:56am

Section I: Contracting authority

I.1) Name and addresses

Cardiff Council / SEWSCAP

County Hall, Atlantic Wharf

Cardiff

cf104uw

Contact

alex tombs

Email

EnvironmentProcurement@cardiff.gov.uk

Telephone

+44 7815463657

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<https://www.cardiff.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0422

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Security and Concierge Services for Supported Accommodation Schemes 2024-2026

Reference number

ERFX1008406

II.1.2) Main CPV code

- 75241000 - Public security services

II.1.3) Type of contract

Services

II.1.4) Short description

Cardiff Council has a requirement for concierge style security contractors within the temporary supported accommodation units.

It is proposed to offer this tender opportunity through an open procedure as a Framework Agreement and the Council is to appoint a single contractor that possess a valid Security Industry Authority licence/membership for all staff for the duration of the agreement.

There will be eight Single Person Accommodation sites, three Managed Properties sites and two Family Accommodation sites that will be covered by this agreement. However, it must be noted, that throughout the duration of the framework arrangement's locations may be added or removed subject to demand and need for security services.

The Council reserves the right to also vary the number of guards required at each site:

II.1.5) Estimated total value

Value excluding VAT: £4,252,116

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75241000 - Public security services
- 79710000 - Security services
- 79713000 - Guard services
- 79715000 - Patrol services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

II.2.4) Description of the procurement

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There will be eight Single Person Accommodation sites, three Managed Properties sites and two Family Accommodation sites that will be covered by this agreement. However, it must be noted, that throughout the duration of the framework arrangement's locations may be added or removed subject to demand and need for security services.

The Council reserves the right to also vary the number of guards required at each site:

II.2.5) Award criteria

Quality criterion - Name: quality / Weighting: 60

Quality criterion - Name: Community Wellbeing Benefits / Weighting: 10

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Extension of a further 12 months is available

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to Tender Documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to Tender Documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

16 September 2024

Local time

12:00pm

Place

Cardiff Council via Proactis Portal

Information about authorised persons and opening procedure

Opening of tenders performed by Procurement Staff via Proactis Portal

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: August 2025

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please refer to Tender Documents

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=143718.](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=143718)

(WA Ref:143718)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom