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Tender

## **Security and Concierge Services for Supported Accommodation Schemes 2024-2026**

Cardiff Council / SEWSCAP

F02: Contract notice

Notice identifier: 2024/S 000-026034

Procurement identifier (OCID): ocds-h6vhtk-048b5e

Published 16 August 2024, 8:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Council / SEWSCAP

County Hall, Atlantic Wharf

Cardiff

cf104uw

#### **Contact**

alex tombs

#### **Email**

[EnvironmentProcurement@cardiff.gov.uk](mailto:EnvironmentProcurement@cardiff.gov.uk)

#### **Telephone**

+44 7815463657

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

<https://www.cardiff.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0422](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0422)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Security and Concierge Services for Supported Accommodation Schemes 2024-2026

Reference number

ERFX1008406

#### **II.1.2) Main CPV code**

- 75241000 - Public security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff Council has a requirement for concierge style security contractors within the temporary supported accommodation units.

It is proposed to offer this tender opportunity through an open procedure as a Framework Agreement and the Council is to appoint a single contractor that possess a valid Security Industry Authority licence/membership for all staff for the duration of the agreement.

There will be eight Single Person Accommodation sites, three Managed Properties sites and two Family Accommodation sites that will be covered by this agreement. However, it must be noted, that throughout the duration of the framework arrangement's locations may be added or removed subject to demand and need for security services.

The Council reserves the right to also vary the number of guards required at each site:

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,252,116

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 75241000 - Public security services
- 79710000 - Security services
- 79713000 - Guard services
- 79715000 - Patrol services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Cardiff

### **II.2.4) Description of the procurement**

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There will be eight Single Person Accommodation sites, three Managed Properties sites and two Family Accommodation sites that will be covered by this agreement. However, it must be noted, that throughout the duration of the framework arrangement's locations may be added or removed subject to demand and need for security services.

The Council reserves the right to also vary the number of guards required at each site:

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 60

Quality criterion - Name: Community Wellbeing Benefits / Weighting: 10

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

Extension of a further 12 months is available

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to Tender Documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to Tender Documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

16 September 2024

Local time

12:00pm

Place

Cardiff Council via Proactis Portal

Information about authorised persons and opening procedure

Opening of tenders performed by Procurement Staff via Proactis Portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: August 2025

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

Please refer to Tender Documents

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=143718](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=143718).

(WA Ref:143718)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom