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Contract

## **Staff Surveys**

UNIVERSITY OF SUSSEX(THE)

F03: Contract award notice

Notice identifier: 2024/S 000-026029

Procurement identifier (OCID): ocds-h6vhtk-042b5f

Published 16 August 2024, 8:46am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

UNIVERSITY OF SUSSEX(THE)

Sussex House

BRIGHTON

BN19RH

#### **Contact**

Kelly Feldman

#### **Email**

[k.feldman@sussex.ac.uk](mailto:k.feldman@sussex.ac.uk)

#### **Telephone**

+44 1273678143

#### **Country**

United Kingdom

**Region code**

UKJ21 - Brighton and Hove

**Companies House**

RC000672

**Internet address(es)**

Main address

<https://www.sussex.ac.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Staff Surveys

Reference number

US\_24122

#### **II.1.2) Main CPV code**

- 79311000 - Survey services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is looking to procure a supplier who can provide staff surveys on a biennial basis who will need to fully host and manage the service.

The services will be two biennial surveys (once every two years) to be managed by the supplier through liaison with the stakeholders and will provide the following services:-

- Accessibility
- Benchmarking/Survey Design
- Reporting
- Survey Support

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £215,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79311000 - Survey services

### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

### **II.2.4) Description of the procurement**

The University is looking to procure a supplier who can provide staff surveys on a biennial basis who will need to fully host and manage the service.

The services will be two biennial surveys (once every two years) to be managed by the supplier through liaison with the stakeholders and will provide the following services:-

- Accessibility
- Benchmarking/Survey Design
- Reporting
- Survey Support

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-000498](#)

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## **Section V. Award of contract**

### **Contract No**

US\_24122

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

17 June 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 11

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

People Insight Limited

London

Country

United Kingdom

NUTS code

- UKI - London

Companies House

05224597

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £215,000

Total value of the contract/lot: £215,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Sussex

Brighton

Country

United Kingdom