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Tender

Alcohol & Drug Treatment Service

Scottish Borders Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-026029

Procurement identifier (OCID): ocids-h6vhtk-036906

Published 16 September 2022, 11:59am

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Council

Council HQ

Newtown St Boswells

TD6 0SA

Contact

N/A

Email

procurement@scotborders.gov.uk

Telephone

+44 1835824000

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.scotborders.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Alcohol & Drug Treatment Service

Reference number

1000673

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

The ADP intends to procure a provider to be a key part of Borders recovery orientated system of care and as such to work in partnership with other alcohol and drugs services and wider partners.

The procurement is being carried out in accordance with regulations 74-76 of the Public Contracts (Scotland) Regulations 2015 under the "The Light Touch Regime".

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The ADP intends to procure a provider to be a key part of Borders recovery orientated system of care and as such to work in partnership with other alcohol and drugs services and wider partners.

Tenderers should note that it is possible that the Transfer of Undertakings (Protection of Employment) Regulations 2006 (SI2006/246) ("TUPE") may apply to this contract.

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

All personnel (staff & volunteers) who will have contact with children and vulnerable adults will be required to have a PVG prior to any contact.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

4a.1 - Professional & Trade Registers. Provider must be registered with the Care Inspectorate.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

The Contract will be awarded on the basis of the Most Economically Advantageous Tender with 20% of the overall evaluation score given to price and 80% of the overall evaluation score given to quality (cost:quality ratio).

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 250-674960](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 October 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

B ECONOMIC AND FINANCIAL STANDING:

Providers will be subject to a Credit Safe check to assess the economic financial standing. The providers will be required to co-operate with the Council and be asked to provide copies of their last 2 years financial audited accounts and up to date management accounts to assist with this process.

Insurance levels

4B.5.1b Employer's liability insurance with a limit of indemnity of not less than 10,000,000GBP

4B.5.2 Public liability insurance with a limit of indemnity of not less than 10,000,000GBP

4D QUALITY ASSURANCE SCHEMES AND ENVIRONMENTAL MANAGEMENT STANDARDS:

SPD 4D - QUALITY MANAGEMENT PROCEDURES

Quality Management Procedures

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

OR

2. The bidder must have the following:

a. A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the bidder has, and continues to implement, a quality management policy that is authorised by their Chief Executive, or equivalent, which is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation.

HEALTH AND SAFETY

The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent).

OR,

4a The bidder must have a regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels within the organisation. The policy must be relevant to the nature and scale of your operations and set out your company's responsibilities of health and safety management and compliance with legislation.

Note - Organisations with fewer than five employees are not required by law to have a documented policy statement.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22129. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

SBC Adding Value to Communities through Procurement Policy

In March 2014 Scottish Borders Council approved an 'Adding Value to Communities through Procurement' Policy which introduced a Council wide approach intended to secure the maximum social, economic and environmental benefits from council procurement exercises within the current legal framework.

As part of this policy Scottish Borders Council is committed to securing Community Benefit from third party contracts and will require the successful bidder to work with them, as part of the delivery of the contract in transforming the community in a sustainable manner.

The types of community benefits tenderers might consider relevant to this contract could include;

- Providing training or work experience opportunities for young or unemployed people.
- Awareness raising activities in secondary schools and colleges.

- Engaging with community groups to raise awareness or provide support for events or projects

(SC Ref:703716)

VI.4) Procedures for review

VI.4.1) Review body

Jedburgh Sherriff Court and Justice of the Peace Court

Castlegate

Jedburgh

TD8 6AR

Email

jedburgh@scotcourts.gov.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Scottish Borders Council will incorporate a minimum 10 day standstill period at the point of information on the award of the contract is communicated to tenderers. The Public Contract (Scotland) Regulations 2015 (SSI,2015No446) provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rule to take action in the Sherriff Court or Court of Session.

A claim for an ineffectiveness order must be made within 30 days of the Contract Award being published on the OJEU or within 30 days of the date to those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.