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Tender

## **GSA Source to Pay System**

GreenSquareAccord Limited

F02: Contract notice

Notice identifier: 2024/S 000-026028

Procurement identifier (OCID): ocds-h6vhtk-048b59

Published 16 August 2024, 8:46am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

GreenSquareAccord Limited

Methuen Park

Chippenham

SN14 0GU

#### **Contact**

Tom Ellis

#### **Email**

[tom.ellis@greensquareaccord.co.uk](mailto:tom.ellis@greensquareaccord.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**National registration number**

RS007418

**Internet address(es)**

Main address

<http://www.greensquaregroup.com>

Buyer's address

<https://in-tendhost.co.uk/greensquare>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/greensquare>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/greensquare>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

GSA Source to Pay System

Reference number

TENDER/00000420

#### II.1.2) Main CPV code

- 48000000 - Software package and information systems

#### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

This GreenSquareAccord tender project is to Purchase a source to pay system. This tender is being conducted through GreenSquareAccord's Supplier Portal and all documentation is only available via this portal - <https://intendhost.co.uk/greensquareSubmissions> must be made via this portal. All documents are required to be uploaded to the portal and you will then receive a receipt. Should you have any questions about this contract opportunity, please use the messaging facility on the tender project which will direct your question to the GreenSquareAccord colleague leading this procurement. While you are there, we would strongly urge you to update the rest of your supplier profile with your current contact details, address, insurances, data protection/GDPR and the mandatory forms to ensure these are up to date as we shall shortly be conducting a supplier compliance exercise where outdated or incomplete details will result in your supplier record being suspended until remedied. If you

#### II.1.5) Estimated total value

Value excluding VAT: £1,800,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Purchase of Source to Pay system for GSA

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,800,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

27 January 2025

End date

26 January 2035

This contract is subject to renewal

Yes

Description of renewals

This contract is for an initial period of 3 years, thereafter subject to seven (7) +1 year extension periods

### **II.2.9) Information about the limits on the number of candidates to be invited**

Maximum number: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Inclusion of e-tendering platform

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Interested parties may Express Interest in this opportunity via the GreenSquareAccord Intend supplier portal (<https://in-tendhost.co.uk/greensquare>) upon which you will receive electronic documentation. Please be aware that once registered on the GreenSquareAccord supplier portal you will be required to upload various mandatory documents before you can submit your tender submission and in addition to the tender documents. Please allow plenty of time to complete the mandatory document(s) upload before the tender return deadline. The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. Bidders should note that for reasons of confidentiality, full Tender information will be made available only to those bidders that are selected to proceed to the ITT Stage. Sufficient detail is provided within this Notice, the SQ and via the Authority's e-procurement portal to enable the Bidder to decide whether or not to participate in this process.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England and Wales

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Contracting Authority will enter into this contract following a 10 calendar day standstill period starting on the day after the notification of the result. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the Regulations to bring proceedings in the High Court. Any such proceedings must be brought within the limitation period specified by the Regulations according to the remedy sought.

**VI.4.4) Service from which information about the review procedure may be obtained**

The Cabinet Office

London

Country

United Kingdom