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Tender

## **Provision of Insurance Services in respect of Leasehold Properties and Equity Share / Mortgaged Properties (excluding the provision of insurance broking services)**

SOUTHAMPTON CITY COUNCIL

F02: Contract notice

Notice identifier: 2021/S 000-026005

Procurement identifier (OCID): ocids-h6vhtk-02ed02

Published 18 October 2021, 8:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

SOUTHAMPTON CITY COUNCIL

Civic Centre, Civic Centre Road

SOUTHAMPTON

SO147LY

#### **Contact**

Procurement Team

#### **Email**

[procurement@southampton.gov.uk](mailto:procurement@southampton.gov.uk)

#### **Telephone**

+44 2380832931

**Country**

United Kingdom

**NUTS code**

UKJ32 - Southampton

**Internet address(es)**

Main address

[www.southampton.gov.uk](http://www.southampton.gov.uk)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://supplierlive.proactisp2p.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Insurance Services in respect of Leasehold Properties and Equity Share / Mortgaged Properties (excluding the provision of insurance broking services)

Reference number

SCC-SMS-0259

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Damage to Buildings, Loss of Rent and Property Owners Liability insurance cover to protect the Southampton City Council's (the Council) and Leaseholders' interest in properties owned by the Council

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66516400 - General liability insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Civic Centre, Southampton

#### **II.2.4) Description of the procurement**

Damage to Buildings, Loss of Rent and Property Owners Liability insurance cover to protect the Southampton City Council's (the Council) and Leaseholders interest in properties owned by the Council

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,700,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible 24 months extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Cover must be in place from/commence on 1st April 2022. The tender is due to be in the market from 18.10.21 to 17.11.21. final date for clarification requests will be 08.11.2021.

The tender is being managed by Marsh, the Contracting Authority's retained Insurance Broker and Risk Advisor

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

17 November 2021

Local time

12:15pm

Place

Southampton City Council

Civic Centre

Southampton

SO14 7LY

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Cover must be in place from/commence on 1st April 2022. The tender is due to be in the market from 18.10.21 to 17.11.21. final date for clarification requests will be 08.11.2021.

The tender is being managed by Marsh, the Contracting Authority's retained Insurance Broker and Risk Advisor

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice of England and Wales

7 Rolls Building, Fetter Lane

London

EC4A 1NL

Telephone

+44 2079477156

Country

United Kingdom

Internet address

<https://courtribunalfinder.service.gov.uk/courts/rolls-building>

#### **VI.4.2) Body responsible for mediation procedures**

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/cabinet-office>