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Contract

## **Approved Providers List for the provision of Direct Payments Payroll Services**

Conwy County Borough Council  
Denbighshire County Council

F03: Contract award notice

Notice identifier: 2022/S 000-025992

Procurement identifier (OCID): ocds-h6vhtk-028e3e

Published 16 September 2022, 8:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Conwy County Borough Council

Bodlondeb, Bangor Road

Conwy

LL32 8DU

#### **Email**

[anita.williams@conwy.gov.uk](mailto:anita.williams@conwy.gov.uk)

#### **Telephone**

+44 1492574000

#### **Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

<http://www.conwy.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0389](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0389)

**I.1) Name and addresses**

Denbighshire County Council

Wynnstay Road

Ruthin

LL15 1YN

**Email**

[procurement@denbighshire.gov.uk](mailto:procurement@denbighshire.gov.uk)

**Telephone**

+44 1824712612

**Country**

United Kingdom

**NUTS code**

UKL13 - Conwy and Denbighshire

**Internet address(es)**

Main address

[www.denbighshire.gov.uk](http://www.denbighshire.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0280](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0280)

## **I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

Conwy County Borough Council and Denbighshire County Council.

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Approved Providers List for the provision of Direct Payments Payroll Services

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Conwy County Borough Council jointly with Denbighshire County Council established an Approved Providers List for Direct Payment Recipients to allow them to requests payroll, pensions, accounts and pre-paid cards services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £645,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The Service will be delivered across Conwy and Denbighshire

#### **II.2.4) Description of the procurement**

Approved Providers List in order to assist Direct Payment Recipients living independently and exercising their choice and control.

The Councils wish to support the uptake of Direct Payments in their area which requires an effective and efficient payroll service to work alongside the existing internal Direct Payment support services.

The service is to support and enable Direct Payment Recipients in carrying out payroll (and associated administration services for managed accounts) in relation to their Direct Payment monies.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality weighting / Weighting: 100

Price - Weighting: 0

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-001768](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 September 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

PayPacket Ltd

2nd Floor The Hub, 40 Friar Lane

Nottingham

NG16DQ

Telephone

+44 8008488998

Fax

+44 8008488997

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

The Rowan Organisation

Unit 7, Spring Hill Industrial Estate, Colliers Way

Coventry

CV78HN

Telephone

+44 7968312525

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

David Howard Ltd

1 Park Road, Hampton Wick

Kingston upon Thames

KT14AS

Telephone

+44 2089773559

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £10 / Highest offer: £25 taken into consideration



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## **Section VI. Complementary information**

### **VI.3) Additional information**

(WA Ref:124807)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom