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Tender

Management of Community Use (Lettings) for 7 Multi Academies 2021

Harris Federation

F24: Concession notice

Notice identifier: 2021/S 000-025991

Procurement identifier (OCID): ocids-h6vhtk-02ecf4

Published 18 October 2021, 4:45pm

Section I: Contracting authority/entity

I.1) Name and addresses

Harris Federation

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London E20 1BD

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Contact

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Email

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Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.harrisfederation.org.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA30809

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.myTenders.co.uk

Additional information can be obtained from the above-mentioned address

Applications or, where applicable, tenders must be submitted electronically via

www.myTenders.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

II.1.2) Main CPV code

- 79342000 - Marketing services

II.1.3) Type of contract

Services

II.1.4) Short description

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy Battersea (to start 1st February 2022)
- Harris Academy Bermondsey (to start 1st February 2022)
- Harris Academy Greenwich (to start 1st February 2022)
- Harris Academy Invictus (to start 1st February 2022)
- Harris Primary Academy Purley Way (to start 1st February 2022)
- Harris Academy Rainham (to start 1st February 2022)
- Harris Academy St Johns Wood (to 1st February 2022)

II.1.6) Information about lots

This concession is divided into lots: Yes

Tenders may be submitted for maximum number of lots

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

1

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Academy Battersea

II.2.4) Description of the procurement

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Criteria as per the tender documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

2

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Academy Bermondsey

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy Bermondsey (to start 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

3

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Academy Greenwich

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy Greenwich (to start 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

4

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Invictus Academy Croydon

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy Invictus (to start 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

5

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Primary Academy Purley Way

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Primary Academy Purley Way (to start 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

6

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Harris Academy Rainham

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy Rainham (to start 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

II.2) Description

II.2.1) Title

Management of Community Use (Lettings) for 7 Multi Academies 2021

Lot No

7

II.2.2) Additional CPV code(s)

- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

Harris Academy St Johns Wood

II.2.4) Description of the procurement

The Federation wishes to contract a professional lettings service provider to manage community use bookings/lettings and generate income to be shared on a percentage basis for the following academies (with indicative start dates) for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

- Harris Academy St Johns Wood (to 1st February 2022)

II.2.5) Award criteria

Concession is awarded on the basis of the criteria described below:

- Criterion: Details as per the procurement documents

II.2.7) Duration of the concession

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Letting out of the academy's areas/facilities/equipment to generate income to be shared on a percentage basis for an initial term of three years with an option to extend by a further two years to a maximum of five years in total.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the concession

III.2.2) Concession performance conditions

See ITT and the contract

Section IV. Procedure

IV.2) Administrative information

IV.2.2) Time limit for submission of applications or receipt of tenders

Date

11 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Not known as depends on when academies want a lettings service.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Mandatory site visits scheduled for w/c 25/10/21 & w/c 1/11/21. Bidders must confirm their attendance by midday on 19/10/21 - please see the timetable in the ITT document.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=224192.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:224192)

VI.4) Procedures for review

VI.4.1) Review body

Harris Federation Procurement Team

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Croydon

CR0 1LH

Email

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Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>