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Tender

## **The Procurement of Velindre Overseas Challenge Events**

NHS Wales Shared Services Partnership-Procurement Services on behalf of Velindre University NHS Trust

F02: Contract notice

Notice identifier: 2022/S 000-025967

Procurement identifier (OCID): ocds-h6vhtk-0335a5

Published 15 September 2022, 4:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Wales Shared Services Partnership-Procurement Services on behalf of Velindre University NHS Trust

4 Charnwood Court,, Heol Billingsley, Parc Nantgarw

Cardiff

CF15 7QZ

#### **Contact**

Paul Thomas

#### **Email**

[Paul.Thomas4@wales.nhs.uk](mailto:Paul.Thomas4@wales.nhs.uk)

#### **Telephone**

+44 2920902255

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://nwssp.nhs.wales/ourservices/procurement-services/>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0221](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0221)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The Procurement of Velindre Overseas Challenge Events

Reference number

VEL-VCC- 45184

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Velindre University NHS Trust are looking for a supplier to Manage overseas events.

The successful Tour Operator will have a wealth of experience in organising overseas charity challenges at high altitude of up to 6,000 metres. They will work very closely with Velindre staff and local overseas Ground Handlers to ensure comprehensive tour management, correct levels of Health & Safety, event management and a high level of customer care

#### **II.1.5) Estimated total value**

Value excluding VAT: £650,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services
- 92622000 - Sports-event organisation services
- 92621000 - Sports-event promotion services
- 79952100 - Cultural event organisation services

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Dependent on event

Velindre team are based at :

Velindre Cancer Centre

Velindre Rd

Cardiff

CF14 2TL

### **II.2.4) Description of the procurement**

We are currently sourcing a supplier for our overseas event management. A contract is expected for a 3 year period (option to extend for a further 1 +1 years) to a total of 5 years.

Previous events include:

- Mount Kilimanjaro climb 80 people
- Majorca Bike ride 120 people
- USA West Coast bike ride 100 people
- Cuba world heritage trek 80 people

All these events are to raise much needed funds for the charity. To support investment into Velindre University NHS Trust Cancer Hospital.

Velindre Cancer Centre is also known as The Hospital of Hope, and this is made possible because of the fantastic and committed support of our donors and fundraisers. Fundraising and donations allow us to fund projects over and above those provided by the NHS, which improve the experience and outcomes of patients receiving treatment and care here, and provide vital support services to patients and their families.

It also enables us to offer better quality of care through complex treatment pathways, earlier access to cutting edge treatments, research into new treatments, purchase specialist equipment, fund invaluable support services and resources along with ensuring our staff have access to

the most up to date training and techniques available.

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It really is difficult to overstate the difference fundraising makes here at Velindre, but the benefits are invaluable.

#### **II.2.5) Award criteria**

Quality criterion - Name: Methodology / Weighting: 13%

Quality criterion - Name: Personnel/resource required / Weighting: 13%

Quality criterion - Name: Procedures / Weighting: 13%

Quality criterion - Name: Presentation / Weighting: 6%

Quality criterion - Name: Well Being of Future Generations Act / Weighting: 5%

Quality criterion - Name: Foundational Economy / Weighting: 5%

Quality criterion - Name: Carbon Footprint / Weighting: 5%

Price - Weighting: 40%

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extension options (24 months in total)

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Supplier must have Risk IOSH qualification. For daily dynamic risk assessments and management

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Supplier must have Risk IOSH qualification. For daily dynamic risk assessments and management

Supplier must have Cyber Essentials plus or ISO27001 certification

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-012040](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 October 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 17 October 2022

### **IV.2.7) Conditions for opening of tenders**

Date

18 October 2022

Local time

12:00pm

Place

Bravo Etender Wales

Information about authorised persons and opening procedure

Paul Thomas - Procurement Business Manager



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: In 3 to 5 years time, dependent on Options to extend being exercised

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=124800](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=124800)

(WA Ref:124800)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

