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Tender

External Delivery Team Support for the West Yorkshire Fair Work Charter

West Yorkshire Combined Authority

F02: Contract notice

Notice identifier: 2023/S 000-025926

Procurement identifier (OCID): ocds-h6vhtk-03f954

Published 1 September 2023, 6:21pm

Section I: Contracting authority

I.1) Name and addresses

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

Contact

Sukhninder Kaur

Email

sukhninder.kaur@westyorks-ca.gov.uk

Telephone

+44 1133481770

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

8876556

Internet address(es)

Main address

<https://www.westyorks-ca.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/103257>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=72479&B=UK

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=72479&B=UK

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

External Delivery Team Support for the West Yorkshire Fair Work Charter

Reference number

78377

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The CA wishes to commission the year one delivery of the WY FWC. It is anticipated the WY FWC will launch in late October/early November.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73000000 - Research and development services and related consultancy services

- 790000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 800000000 - Education and training services
- 980000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The CA wishes to commission the year one delivery of the WY FWC. It is anticipated the WY FWC will launch in late October/early November. This pivotal delivery role will include a wide range of requirements some of which include:

- Direct outreach to new businesses and employers to encourage and achieve high quality Charter enrolments, building on an early-adopters network of circa 30 businesses, LAs and other organisations which we anticipate will be in place by the end of September (delivered by the CA).
- Act as the key interface with businesses and other employers on the WY FWC, presenting a professional entry point to the CA.
- Create and manage an end-to-end user-friendly self-assessment employer enrolment process, utilising a dedicated area on the CA website and a linked online registration/sign up form.
- Development appropriate measures (eg whistle blowing policies) to ensure that the credibility and reputation of the Mayor's Charter is maintained and protected
- Create and manage a peer-to-peer support network of Charter members, with a series of regular events/meet ups, and learning opportunities intended to encourage and the sharing of best practice, raise the profile of the WY FWC journey, and encourage further sign-up to the Charter.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

13 November 2023

End date

31 October 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contract opportunity is advertised on behalf of and will be available for use by the following - The Combined Authority is running this procurement process on its own behalf

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

West Yorkshire Combined Authority

Wellington House, 40-50 Wellington Street

Leeds

LS1 2DE

Country

United Kingdom

