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Planning

## **HCC - 09/23 - Pre-Procurement Market Engagement for the provision of a Body Removal Service for Hertfordshire County Council**

Hertfordshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-025893

Procurement identifier (OCID): ocds-h6vhtk-03f93f

Published 1 September 2023, 4:10pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertfordshire County Council

Pegs Lane

Hertford

SG13 8DE

#### **Contact**

Strategic Procurement Group

#### **Email**

[zoe.upson@hertfordshire.gov.uk](mailto:zoe.upson@hertfordshire.gov.uk)

#### **Telephone**

+44 01707292463

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HCC - 09/23 - Pre-Procurement Market Engagement for the provision of a Body Removal Service for Hertfordshire County Council

Reference number

HCC - 09/23 - PPME Body Removal

#### **II.1.2) Main CPV code**

- 98371100 - Cemetery services and cremation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The current contract expires on the December 30th 2024 The County Council will enter in to a contract with a suitable service provider for a four year term to carry out a Removals of Dead Bodies for the Senior Coroner and Assistant Coroners for Hertfordshire who operate within the Coroners and Justice Act 2009. The Supplier will be expected to work in partnership with police, NHS trusts, Coroner Service and other stakeholders including the bereaved. The contract shall be awarded for four years with the option to extend the contract for up to two further years. Within this period, it is expected that the provider maintains service standards and regularly reviews practices to ensure best value and consistency and recognise changing trends/technologies that may enhance the service. The contract manager will closely monitor the performance of the provider against the specification to ensure the provision is consistent.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98371200 - Undertaking services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council (the 'Council') is carrying out Pre-Procurement Market Engagement ('PPME') for the provision of a Body Removal Service for Hertfordshire County Council. The Council is seeking input from the market as to what might be the most attractive way of packaging and scoping any future opportunity for contracts. This input will help inform any resultant procurement process. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process, and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. Further information can be found within the attached documentation. You are invited to submit a completed questionnaire by 12 noon on 27th October 2023. Please log in or register at <https://intendhost.co.uk/supplyhertfordshire.aspx/HomeAlthough> we have ticked 'no' to whether this has been split in to Lots, this will be considered as part of this PPME exercise.

### **II.3) Estimated date of publication of contract notice**

1 September 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

In order to participate in this PPME, organisations must submit their completed Supplier Questionnaire, together with any supporting documents, through the In-Tend system by the return deadline of 12.00 Noon 27th October 2023. Please make sure that you have submitted your Supplier Questionnaire following the instructions above. The Council will not be held accountable for any errors made by an organisation in submitting their Supplier Questionnaire. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process, and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:00.