

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/025887-2024>

Tender

Finance and HR/Payroll system replacement

Ipswich Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-025887

Procurement identifier (OCID): ocds-h6vhtk-048b0c

Published 15 August 2024, 7:55am

Section I: Contracting authority

I.1) Name and addresses

Ipswich Borough Council

Grafton House, 15-17 Russell Road

Ipswich

IP1 2DE

Email

elizabeth.dunachie@ipswich.gov.uk

Telephone

+44 1473433906

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.suffolksourcing.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Finance and HR/Payroll system replacement

Reference number

IBC/18160

II.1.2) Main CPV code

- 72260000 - Software-related services

II.1.3) Type of contract

Services

II.1.4) Short description

Finance and HR/Payroll systems. Solutions providers should be prepared to provide, host, and maintain one or both solutions.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

HR/Payroll system and support

Lot No

1

II.2.2) Additional CPV code(s)

- 48450000 - Time accounting or human resources software package

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

Finance and HR/Payroll systems. Solutions providers should be prepared to provide, host, and maintain one or both solutions. This system is required to facilitate multiple payrolls with multiple frequencies and pay dates. It is also required to cover all aspects of HR functionality of the Council and external customers.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2032

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Finance system and support

Lot No

2

II.2.2) Additional CPV code(s)

- 48440000 - Financial analysis and accounting software package

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

Finance system and support

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2032

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Integrated Finance and HR system and support

Lot No

3

II.2.2) Additional CPV code(s)

- 48451000 - Enterprise resource planning software package

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

Integrated HR/Payroll and Finance system and support (to provide all the requirements set out in Lots 1 and 2).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 March 2025

End date

28 February 2032

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 October 2024

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

14 October 2024

Local time

11:00am

Place

Ipswich Borough Council

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Minister for the Cabinet Office acting through Crown Commercial Services

9th Floor, The Capital Building, Old Hall Street, Liverpool

Liverpool

Email

cps@crowncommercial.gov.uk

Telephone

+44 3150103503

Country

United Kingdom

Internet address

<https://www.gov.uk/ccs>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

TBC