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Tender

The Provision of Employee Assistance Programme (EAP) Bedfordshire Hospitals NHS FT

Bedfordshire Hospitals NHS Foundation Trust

F02: Contract notice

Notice identifier: 2023/S 000-025886

Procurement identifier (OCID): ocds-h6vhtk-03f93a

Published 1 September 2023, 4:06pm

Section I: Contracting authority

I.1) Name and addresses

Bedfordshire Hospitals NHS Foundation Trust

Lewsey Road

Luton

LU40DZ

Contact

Darren Bates

Email

darren.bates@bedsft.nhs.uk

Telephone

+44 1582497040

Country

United Kingdom

Region code

UKH2 - Bedfordshire and Hertfordshire

Internet address(es)

Main address

<https://www.bedfordshirehospitals.nhs.uk/>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Employee Assistance Programme (EAP) Bedfordshire Hospitals NHS FT

II.1.2) Main CPV code

- 85312300 - Guidance and counselling services

II.1.3) Type of contract

Services

II.1.4) Short description

The Trust is looking to award a contract for an EAP service provider to start in 1st February 2024. It is anticipated that the contract will be for an initial period of 5 years, with the option to extend on an annual basis to a maximum term of seven years.

II.1.5) Estimated total value

Value excluding VAT: £280,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

Bedfordshire and Hertfordshire

II.2.4) Description of the procurement

The Trust is looking to award a contract for an EAP service provider to start in 1st February 2024. It is anticipated that the contract will be for an initial period of 5 years, with

the option to extend on an annual basis to a maximum term of seven years. However, the Trust is prepared to consider an alternative award duration (no longer than seven years) if there is justification in terms of either quality or cost.

The current scope is for-

-24/7/365 days' instant access to clinical counselling and advice /in the moment support via webchat, Freephone Number, Web Portal

-legal and tax information

-family care services

-debt & financial management services

-everyday matters

-counselling and emotional Support (up to six session model) additional sessions to be authorized on a case by case basis

-Ongoing Onsite support with events aligned by the trust

-over 10 years' experience of delivering successful EAP's to the NHS

-An experienced dedicated relationship manager and clinical manager to deliver on key Trust/NHS England objectives, including engagement, promotion, sharing best practice on appropriate wellbeing matters.

-Electronic promotion, webinars, newsletters and topical campaigns to be provide as agreed

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £280,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Two optional 1 year extensions (1+1).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The Contracting Authority reserves the right to cancel the award procedure at any time and does not bind itself to accept the lowest or any tender.

The Contracting Authority is not responsible or liable for any costs incurred by those expressing interest in, negotiating or tendering for this opportunity.

Please note that all values and timescales provided in this notice are indicative only and subject to change.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Luton:-Guidance-and-counselling-services./9Z5362P5Q2>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9Z5362P5Q2>

GO Reference: GO-202391-PRO-23780330

VI.4) Procedures for review

VI.4.1) Review body

Trust appointed evaluation team

Luton

Country

United Kingdom

