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Tender

## **Corporate Financial Services Contract 2022-2025**

South Downs National Park Authority

F02: Contract notice

Notice identifier: 2021/S 000-025876

Procurement identifier (OCID): ocids-h6vhtk-02ec81

Published 15 October 2021, 4:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Downs National Park Authority

South Downs Centre, North Street

Midhurst

GU29 9DH

#### **Contact**

Rebecca Osborne

#### **Email**

[tenders@southdowns.gov.uk](mailto:tenders@southdowns.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ - South East (England)

**Internet address(es)**

Main address

<http://www.southdowns.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/southdowns.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/southdowns.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/southdowns.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

National Park Authority

**I.5) Main activity**

Environment

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Corporate Financial Services Contract 2022-2025

Reference number

SD - 00000164

### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The financial services contract will cover all of the transactional and accounting functions relevant to the work of the Authority (Chief Financial Officer duties under Section 151 of the Local Government Act can be provided as an additional option) and the successful contractor will be expected to work closely with the Head of Business Services and the budget holders within SDNPA.

### **II.1.5) Estimated total value**

Value excluding VAT: £800,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

South Downs Centre, North Street, Midhurst

### **II.2.4) Description of the procurement**

The financial services contract will cover all of the transactional and accounting functions relevant to the work of the Authority (Chief Financial Officer duties under Section 151 of

the Local Government Act can be provided as an additional option) and the successful contractor will be expected to work closely with the Head of Business Services and the budget holders within SDNPA.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The service provider may wish to include the provision of Chief Financial Officer support to SDNPA. The service provider may also wish to submit a bid to provide financial services to South Downs National Park Trust and to South Downs National Park Commercial Services Limited.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The bidder must have staff who legally qualified and experienced in the specialist areas covered in the contract specification. Specifically, the bidder must have staff who are CCAB qualified and must have access to staff who are suitably qualified in audit for internal audit purposes

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 November 2021

Local time

1:00pm

Place

South Downs Centre, North Street, Midhurst

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RQ

Country

United Kingdom