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Tender

Corporate Financial Services Contract 2022-2025

South Downs National Park Authority

F02: Contract notice

Notice identifier: 2021/S 000-025876

Procurement identifier (OCID): ocds-h6vhtk-02ec81

Published 15 October 2021, 4:00pm

Section I: Contracting authority

I.1) Name and addresses

South Downs National Park Authority

South Downs Centre, North Street

Midhurst

GU29 9DH

Contact

Rebecca Osborne

Email

tenders@southdowns.gov.uk

Country

United Kingdom

NUTS code

UKJ - South East (England)

Internet address(es)

Main address

www.southdowns.gov.uk

Buyer's address

<https://in-tendhost.co.uk/southdowns.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/southdowns.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/southdowns.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

National Park Authority

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Corporate Financial Services Contract 2022-2025

Reference number

SD - 00000164

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

The financial services contract will cover all of the transactional and accounting functions relevant to the work of the Authority (Chief Financial Officer duties under Section 151 of the Local Government Act can be provided as an additional option) and the successful contractor will be expected to work closely with the Head of Business Services and the budget holders within SDNPA.

II.1.5) Estimated total value

Value excluding VAT: £800,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

Main site or place of performance

South Downs Centre, North Street, Midhurst

II.2.4) Description of the procurement

The financial services contract will cover all of the transactional and accounting functions relevant to the work of the Authority (Chief Financial Officer duties under Section 151 of the Local Government Act can be provided as an additional option) and the successful contractor will be expected to work closely with the Head of Business Services and the budget holders within SDNPA.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The service provider may wish to include the provision of Chief Financial Officer support to SDNPA. The service provider may also wish to submit a bid to provide financial services to South Downs National Park Trust and to South Downs National Park Commercial Services Limited.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The bidder must have staff who legally qualified and experienced in the specialist areas covered in the contract specification. Specifically, the bidder must have staff who are CCAB qualified and must have access to staff who are suitably qualified in audit for internal audit purposes

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

26 November 2021

Local time

1:00pm

Place

South Downs Centre, North Street, Midhurst

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

VI.4) Procedures for review

VI.4.1) Review body

West Sussex County Council

County Hall, West Street

Chichester

PO19 1RQ

Country

United Kingdom