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Tender

## **ID 4605027 DoJ - NIPF - Grant Management System**

Department of Justice DoJ

F02: Contract notice

Notice identifier: 2023/S 000-025869

Procurement identifier (OCID): ocds-h6vhtk-03f92b

Published 1 September 2023, 3:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Justice DoJ

Block B Castle Buildings, Stormont Estate

BELFAST

BT4 3SG

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 4605027 DoJ - NIPF - Grant Management System

Reference number

4605027

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

DoJ - NIPF - Grant Management System - The project requirement is for a new Grants Management System solution that will permit the processing of grants, allow automation of workflows, enhance compliance and overall improve operations.

#### **II.1.5) Estimated total value**

Value excluding VAT: £132,500

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems
- 48300000 - Document creation, drawing, imaging, scheduling and productivity software package

- 48600000 - Database and operating software package
- 48800000 - Information systems and servers
- 72000000 - IT services: consulting, software development, Internet and support
- 72230000 - Custom software development services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland
- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

DoJ - NIPF - Grant Management System - The project requirement is for a new Grants Management System solution that will permit the processing of grants, allow automation of workflows, enhance compliance and overall improve operations.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £132,500

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The NIPF will require the contract for a 3 year initial period, with an optional extension of a further 2 years. Therefore a total contract period of 5 years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The NIPF will require the contract for a 3 year initial period, with an optional extension of a further 2 years. Therefore a total contract period of 5 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

DoJ - NIPF - Grant Management System - The project requirement is for a new Grants Management System solution that will permit the processing of grants, allow automation of workflows, enhance compliance and overall improve operations.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 September 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 28 December 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

29 September 2023

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The successful contractor's performance on this contract will be managed as per the specification and regularly monitored Contractors. not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor. fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they. still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further. action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded. as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and this contract may. be terminated. A central register of such notices for supplies and services contracts will be maintained and published on the CPD. website. Any contractor in receipt of a notice of unsatisfactory performance will be required to declare this in future tender submissions. for a period of 3 years from the date of issue of the notice. It may also result in the contractor being excluded from all procurement. competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement. Policy. The authority expressly reserves the rights, (i) not to award any contract as a result of the procurement process commenced. by. publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition;. (iii). to award (a) contract(s) in respect of any. part(s) of the (services) covered by this notice; and (iv) to award contract(s) in stages and,. in no circumstances will the authority be liable for any costs incurred by candidates.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR2015 as amended

United Kingdom

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.