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Award

Retrofit Academy Membership

Nottingham City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2022/S 000-025851

Procurement identifier (OCID): ocds-h6vhtk-03688d

Published 14 September 2022, 5:22pm

Section I: Contracting authority/entity

I.1) Name and addresses

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

Contact

Mr Jonathan Whitmarsh

Email

jonathan.whitmarsh@nottinghamcity.gov.uk

Country

United Kingdom

Region code

UKF - East Midlands (England)

Internet address(es)

Main address

<http://www.nottinghamcity.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Retrofit Academy Membership

Reference number

CPU5729

II.1.2) Main CPV code

- 98100000 - Membership organisation services

II.1.3) Type of contract

Services

II.1.4) Short description

The Midlands Net Zero Hub, as the regional consortium lead for BEIS-funded energy efficient retrofit schemes across the Midlands, is purchasing membership of The Retrofit Academy CIC Centre of Excellence on behalf of its consortium members. Membership includes tailored one to one support and bespoke training packages for each member. In addition, the Hub is paying the Retrofit Academy to update their existing Retrofit Toolkit and to increase accessibility to support Local Authorities across the region.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £410,000

II.2) Description

II.2.2) Additional CPV code(s)

- 71356300 - Technical support services
- 80531200 - Technical training services
- 92312212 - Services related to the preparation of training manuals

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)
- UKG - West Midlands (England)

II.2.4) Description of the procurement

The contract will provide all participating authorities across the Midlands with support and advice in delivering their BEIS-funded energy efficient retrofit schemes. This includes Centre of Excellence membership and one to one support for each consortium member of MNZH Sustainable Warmth and Social Housing Decarbonisation Fund delivery including bespoke training programme for all Midlands members, and updating their existing freely available toolkit and increasing accessibility to support Local Authorities.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

1) Membership of the Centre of Excellence.

The Retrofit Academy is the Centre of Excellence, and as such is the only option for membership. As the Centre of Excellence, they have the existing resources, trainers and technical advisors to learn and implement best practise that nobody else offers. The membership includes tailored support and training package for each member. TRA are the only accredited provider of:

- Certificate in Domestic Retrofit Advice
- Award in Domestic Retrofit Assessment
- Diploma in Retrofit Coordination & Risk Management

These courses are accredited through an awarding body (OCNWM) who are regulated under OFQUAL, and so are fully and properly accredited training qualifications. Any other provider would have to develop their own bespoke training package, and get accreditation.

2) Updating existing toolkit and increasing accessibility to support Local Authorities

The Retrofit Toolkit has been developed by Retrofit Academy specifically to support these projects. As they own the intellectual property rights in the Toolkit, any other provider appointed would have to build their own from scratch, assuming they have access to the necessary expertise to do so.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

14 September 2022

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

The Retrofit Academy Community Interest Company

Barn 4, Dunston Business Village, Stafford Road

Dunston

ST18 9AB

Country

United Kingdom

NUTS code

- UKF - East Midlands (England)

Companies House

10342843

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £410,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Nottingham City Council

Loxley House

Nottingham

NG2 3NG

Email

jonathan.whitmarsh@nottinghamcity.gov.uk

Country

United Kingdom