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Tender

Co-working Centre Operator in Coval Lane, Chelmsford.

Chelmsford City Council

F02: Contract notice

Notice identifier: 2024/S 000-025847

Procurement identifier (OCID): ocds-h6vhtk-048aee

Published 14 August 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Chelmsford City Council

Civic Centre, Duke Street

Chelmsford

CM1 1JE

Contact

Emma Till

Email

procurement@chelmsford.gov.uk

Telephone

+44 1245606606

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.chelmsford.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./3CSUW6S22T>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/3CSUW6S22T>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Co-working Centre Operator in Coval Lane, Chelmsford.

II.1.2) Main CPV code

- 70330000 - Property management services of real estate on a fee or contract basis

II.1.3) Type of contract

Services

II.1.4) Short description

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council own Civic Centre complex, Coval Lane, CM1 1JE. This procurement is being undertaken under PCR 2015 regulations using an open procedure. The estimated value provided does not include the extension period.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 70332200 - Commercial property management services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council's own Civic Centre complex, Coval Lane, CM1 1JE. The site is ideally located in the heart of Chelmsford, providing excellent transport links and connections. The co-working space is designed to appeal to small businesses and entrepreneurs.

The selected operator will enter into a management agreement with the Council and will manage the space on behalf of the Council. The selected operator will support business growth and will create a collaborative environment for startups and small businesses. The role will include responsibility for the day-to-day management and marketing of the space, engaging with tenants, collecting rents and ensuring the space is financially sustainable and achieving its strategic objectives.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/3CSUW6S22T>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 September 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./3CSUW6S22T>

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GO Reference: GO-2024814-PRO-27396374

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom