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Tender

## **Co-working Centre Operator in Coval Lane, Chelmsford.**

Chelmsford City Council

F02: Contract notice

Notice identifier: 2024/S 000-025847

Procurement identifier (OCID): ocds-h6vhtk-048aee

Published 14 August 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Chelmsford City Council

Civic Centre, Duke Street

Chelmsford

CM1 1JE

#### **Contact**

Emma Till

#### **Email**

[procurement@chelmsford.gov.uk](mailto:procurement@chelmsford.gov.uk)

#### **Telephone**

+44 1245606606

**Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.chelmsford.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Chelmsford:-Property-management-services-of-real-estate-on-a-fee-or-contract-basis./3CSUW6S22T>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/3CSUW6S22T>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Co-working Centre Operator in Coval Lane, Chelmsford.

#### **II.1.2) Main CPV code**

- 70330000 - Property management services of real estate on a fee or contract basis

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council own Civic Centre complex, Coval Lane, CM1 1JE. This procurement is being undertaken under PCR 2015 regulations using an open procedure. The estimated value provided does not include the extension period.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 70332200 - Commercial property management services

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

#### **II.2.4) Description of the procurement**

Chelmsford City Council is seeking a qualified and experienced operator for the management and operation of a newly established co-working space for a period of 2 years with an optional 3 year extension period. The site is located within the Council's own Civic Centre complex, Coval Lane, CM1 1JE. The site is ideally located in the heart of Chelmsford, providing excellent transport links and connections. The co-working space is designed to appeal to small businesses and entrepreneurs.

The selected operator will enter into a management agreement with the Council and will manage the space on behalf of the Council. The selected operator will support business growth and will create a collaborative environment for startups and small businesses. The role will include responsibility for the day-to-day management and marketing of the space, engaging with tenants, collecting rents and ensuring the space is financially sustainable and achieving its strategic objectives.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/3CSUW6S22T>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 September 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 September 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

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GO Reference: GO-2024814-PRO-27396374

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

The Royal Courts of Justice, The Strand

London

W2 2LL

Country

United Kingdom