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Tender

Design & Creative Services

London Borough of Barnet

F02: Contract notice

Notice identifier: 2021/S 000-025829

Procurement identifier (OCID): ocds-h6vhtk-02ec52

Published 15 October 2021, 12:25pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Barnet

2 Bristol Avenue

Colindale London

NW9 4EW

Email

procurement@barnet.gov.uk

Telephone

+44 2083597212

Country

United Kingdom

NUTS code

UKI71 - Barnet

Internet address(es)

Main address

www.barnetsourcing.co.uk

Buyer's address

www.barnetsourcing.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.barnetsourcing.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.barnetsourcing.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Design & Creative Services

Reference number

702322

II.1.2) Main CPV code

- 79415200 - Design consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

London Borough of Barnet (LBB), seeks to procure the provision of Design & Creative Services and is seeking to appoint a sole service provider (the 'Provider') to deliver Design & Creative Services on its behalf for a three year period 1 April 2022 to 31 March 2025 with the option to extend for up to one year subject to budget constraints and performance. Full detail of requirement is available in the tender documents

II.1.5) Estimated total value

Value excluding VAT: £320,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79933000 - Design support services
- 79822500 - Graphic design services

II.2.3) Place of performance

NUTS codes

- UKI71 - Barnet

Main site or place of performance

London Borough of Barnet

II.2.4) Description of the procurement

The London Borough of Barnet (LBB) is seeking to appoint a sole service provider to deliver Design & Creative Services for a three-year period with the option to extend for a further one year subject to budget constraints and performance.

II.2.5) Award criteria

Quality criterion - Name: A. Design and Creative Services / Weighting: 20

Quality criterion - Name: B. Systems / Weighting: 8

Quality criterion - Name: C. Project and Client Management / Weighting: 5

Quality criterion - Name: D. Staff and Recruitment / Weighting: 7.5

Quality criterion - Name: E. Business Implementation & Continuity / Weighting: 2.5

Quality criterion - Name: F. Social Value / Weighting: 10

Quality criterion - Name: G. Contract Management / Weighting: 2

Price - Weighting: 45

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

one year extension option subject to performance and budget constraints

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Tender documents can be accessed from www.barnetsourcing.co.uk current opportunities.

Should technical difficulties be experienced with portal please contact support@curtisfitchglobal.com explaining these and that they relate to this opportunity

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 November 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 November 2021

Local time

3:00pm

Place

London Borough of Barnet

Information about authorised persons and opening procedure

Officers in accordance with London Borough of Barnet's Contract Procedure Rules

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tender information is available on Barnet's procurement portal www.barnetsourcing.co.uk current opportunities, please identify and follow on screen prompts.

Should you experience technical difficulties with the portal please contact support@curtisfitchglobal.com explaining these and that they relate to this opportunity

(MT Ref:224155)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>