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Tender

## **Coaching for postgraduate medical and dental trainees in Health Education England (North West)**

Health Education England

F02: Contract notice

Notice identifier: 2021/S 000-025824

Procurement identifier (OCID): ocds-h6vhtk-02ec4d

Published 15 October 2021, 12:13pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

#### **Contact**

Matthew Lawson

#### **Email**

[matthew.lawson@hee.nhs.uk](mailto:matthew.lawson@hee.nhs.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI31 - Camden and City of London

**Internet address(es)**

Main address

<https://www.hee.nhs.uk>

Buyer's address

<https://www.hee.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Coaching for postgraduate medical and dental trainees in Health Education England (North West)

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Health Education England North West (HEENW) is seeking a provider, either individual or in consortium, to deliver a range of one to one coaching to postgraduate medical and dental trainees who are experiencing difficulties with passing examinations or in their professional lives.

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

Health Education England North West (HEENW) is seeking a provider, either individual or in consortium, to deliver a range of one to one coaching to postgraduate medical and dental trainees who are experiencing difficulties with passing examinations or in their professional lives. The Provider will deliver one to one coaching to postgraduate medical and dental trainees who are facing challenges with progressing during their training. These challenges could be related to repeated examination failures and/or issues encountered at work. In 2020/2021 HEENW referred approximately 94 trainees for external coaching and around 182 individual sessions were delivered by the Provider. Most trainees received one or two sessions of coaching. Sessions ranged from 1 to 2 hours depending on the complexity of the issues being discussed – the average session length was 90 minutes. Approximately 132 of these sessions were for trainees who required support to pass postgraduate medical examinations. Trainees who were referred for this support had typically failed the examination twice. Other trainees were referred for coaching support with communication skills, confidence, time management, organisation and/or leadership skills. This Contract shall be payable based on the volume of activity to be undertaken. As such, there shall be no Total Contract Value, but a cost per session to be charged to the Authority, this shall be an all-inclusive cost which will cover the total number of sessions delivered. The total contract value shall not exceed the available budget of £225,000.00 over the 5 year contract. The contract period will be for (36) months, with the option to extend for a further (24) months subject to annual review and available budget. The deadline for submission of completed ITT submissions is 15th November 2021 at 12:00pm (midday). Late submissions will not be accepted therefore, please submit in good time prior to the deadline date and time. All communications should be made via the messaging function on the e-Tendering portal during the tender exercise. The Contracting Authority requests that all communications are channelled through the e-portal system and not with the Contracting Authority itself other than as expressly permitted within this ITT. To express interest and access the Tender Documentation please use the link below and view opportunities: <https://health-family.force.com/s/Welcome>

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £225,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

The contract period will be for (36) months, with the option to extend for a further (24) months subject to annual review and available budget.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 November 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

15 October 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

Strand

London

WC2A 2LL

Email

[generaloffice@administrativecourtoffice.justice.gov.uk](mailto:generaloffice@administrativecourtoffice.justice.gov.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/courts-tribunals>

#### **VI.4.2) Body responsible for mediation procedures**

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

Email

[commercialteam@hee.nhs.uk](mailto:commercialteam@hee.nhs.uk)

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>