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Tender

WH24006 Occupational Health Services

Wolverhampton City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-025817

Procurement identifier (OCID): ocds-h6vhtk-048ad6

Published 14 August 2024, 2:45pm

Section I: Contracting authority

I.1) Name and addresses

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

Contact

Ade Winjobi

Email

Adebimpe.Winjobi@wolverhampton.gov.uk

Telephone

+44 1902556556

Country

United Kingdom

Region code

UKG39 - Wolverhampton

Internet address(es)

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.wolverhamptontenders.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WH24006 Occupational Health Services

Reference number

DN737242

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Wolverhampton Homes (WH) employs approximately 690 employees which comprises of management, professional, technical, administrative, and manual and trade employees.

WH is conducting this procurement with a view to putting in place new contracts for:

- Lot 1 - Occupational Health Nurse
- Lot 2 - Occupational Health Doctor
- Lot 3 - Physiotherapy Services

The service will be a strategic part of WH's commitment to be an employer of choice, enhancing employee health and wellbeing and encouraging staff to live healthier lifestyles to prevent health problems occurring and an effect on performance and attendance. The service will operate as an integral part of WH's Health and Wellbeing strategies.

This contract will be for 4 years starting on 1st January 2025 until 31st December 2028.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG39 - Wolverhampton

II.2.4) Description of the procurement

Lot 1 Occupational Health Nurse

Core Requirements

The Supplier shall provide the core requirements which shall include but not be limited to:

- Contract Management;
- Web based Online Portal;
- Advice on WH Policy and Guidance;
- Reasonable adjustments Under the Equalities Act 2010;
- Attendance Management Advice and Assessments;

- Management Information;
- Ill Health Retirement and Deferred Benefits Assessments;
- Pre-Employment Screening;
- Health Surveillance Services;
- Health Screening Services;
- Workplace Assessments, and
- Education and Awareness Programmes

II.2.6) Estimated value

Value excluding VAT: £182,400

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2) Description

II.2.1) Title

Lot No

2

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG39 - Wolverhampton

II.2.4) Description of the procurement

Lot 2 - Occupational Health Doctor

The Service Provider shall aim to reduce the amount of time lost from the employees' place of work, through -

1. Support employees who are absent from work through illness for an effective return to work making recommendations where appropriate and in line with The Equality Act 2010.
2. Recommend where appropriate eligibility for ill health retirement.
3. Offering sound and practical advice to prevent the reoccurrence of injury/illness where medically possible

II.2.6) Estimated value

Value excluding VAT: £30,400

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 98000000 - Other community, social and personal services

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

Lot 3 - Physiotherapy Services

The Service Provider shall aim to reduce the amount of time lost from the employees' place of work, through -

1. early intervention in order to prevent sickness absence
2. prevent re-occurrence of sickness absence where possible.

II.2.6) Estimated value

Value excluding VAT: £91,200

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

The Council (authority) will assesses any offers received in accordance with The Health Care Services (Provider Selection Regime) Regulations 2023, No. 1348.

The evaluation process is separated into the following stages:

- 1) The Council (authority) will assess, and may exclude a provider from the PSR process and discount without further assessment, if the provider meets the exclusion criteria detailed in Regulation 20.
- 2) The Council (authority) will assess if providers are considered suitable to provide a service by applying the basic selection criteria as outlined in Schedule 16 – a provider that does not

meet the basic selection criteria may be discounted without further assessment.

3) Key Criteria; - Quality & Innovation; Integration, Collaboration, Service Sustainability;

Improving access, reducing health inequalities, facilitating choice and Social Value, which evaluates how suppliers propose to deliver the service; and

4) Key Criteria Value, which evaluates the commercial aspects of the bid. This stage is only evaluated once the previous, stipulated stages have been completed.

5) The key criteria / award criteria split is as follows;

Lot 1 (Occupational Health Nurse) –

Integration, collaboration, and service sustainability 15%

Quality and Innovation 20%

Improving access, reducing health inequalities

and facilitating change 30%

Social Value 5%

Value 30%

Lot 2 (Occupational Health Doctor) –

Integration, collaboration, and service sustainability 20%

Quality and Innovation 15%

Improving access, reducing health inequalities,

and facilitating change 25%

Social Value 5%

Value 35%

Lot 3 (Physiotherapy) –

Integration, collaboration, and service sustainability 20%

Quality and Innovation 15%

Improving access, reducing health inequalities,

and facilitating change 25%

Social Value 5%

Value 30%

The complete evaluation process is detailed with the ITT document, found free of charge at the website address documented within this contract notice. Wilful misrepresentation of a bid by a provider will result in exclusion from the provider selection process.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 September 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Independent patient choice and procurement panel

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures

The standstill period requirements, including for the reviewing of decisions, are detailed in Regulations 12 and 14(3). Provision for independent expert advice is set out in Regulation 23.

Providers may make a representation to the relevant authority within the first eight working days following the start of the standstill period (ie eight working days starting with the first working day following the day after the intention to award notice has been published).

Providers cannot submit a representation after that period, even if the standstill period has been extended in response to a representation from another provider.

Relevant authorities are only obliged to respond to representations that meet all the following conditions:

the representation comes from a provider that might otherwise have been a provider of the services to which the contract relates

the provider is aggrieved by the decision of the relevant authority

the provider believes that the relevant authority has failed to apply the regime correctly and is able to set out reasonable grounds to support its belief

the representation is submitted in writing (which includes electronically) to the relevant authority within eight working days of the start of the standstill period.

If a provider remains unsatisfied about the response given by a relevant authority to their representations, then that provider may seek the involvement of the Independent Patient

Choice and Procurement Panel.

If a provider wishes to request the panel to consider their representation further, then they must submit their request through the panel's website (find address below) within five working days of receiving the relevant authority's decision following the relevant authority's review of their representation.

<https://www.england.nhs.uk/commissioning/how-commissioning-is-changing/nhs-providerselection->

[regime/independent-patient-choice-and-procurement-panel/](https://www.england.nhs.uk/commissioning/how-commissioning-is-changing/nhs-providerselection-regime/independent-patient-choice-and-procurement-panel/).