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Tender

## **WH24006 Occupational Health Services**

Wolverhampton City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2024/S 000-025817

Procurement identifier (OCID): ocds-h6vhtk-048ad6

Published 14 August 2024, 2:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wolverhampton City Council

Civic Centre, St Peters Square

Wolverhampton

WV1 1RL

#### **Contact**

Ade Winjobi

#### **Email**

[Adebimpe.Winjobi@wolverhampton.gov.uk](mailto:Adebimpe.Winjobi@wolverhampton.gov.uk)

#### **Telephone**

+44 1902556556

#### **Country**

United Kingdom

**Region code**

UKG39 - Wolverhampton

**Internet address(es)**

Main address

<http://www.wolverhampton.gov.uk>

Buyer's address

<http://www.wolverhampton.gov.uk>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.wolverhamptontenders.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

WH24006 Occupational Health Services

Reference number

DN737242

### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Wolverhampton Homes (WH) employs approximately 690 employees which comprises of management, professional, technical, administrative, and manual and trade employees.

WH is conducting this procurement with a view to putting in place new contracts for:

-Lot 1 - Occupational Health Nurse

-Lot 2 - Occupational Health Doctor

-Lot 3 - Physiotherapy Services

The service will be a strategic part of WH's commitment to be an employer of choice, enhancing employee health and wellbeing and encouraging staff to live healthier lifestyles to

prevent health problems occurring and an effect on performance and attendance. The

service will operate as an integral part of WH's Health and Wellbeing strategies.

This contract will be for 4 years starting on 1st January 2025 until 31st December 2028.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services
- 98000000 - Other community, social and personal services

## **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

## **II.2.4) Description of the procurement**

Lot 1 Occupational Health Nurse

Core Requirements

The Supplier shall provide the core requirements which shall include but not be limited to:

- Contract Management;
- Web based Online Portal;
- Advice on WH Policy and Guidance;
- Reasonable adjustments Under the Equalities Act 2010;
- Attendance Management Advice and Assessments;
- Management Information;
- Ill Health Retirement and Deferred Benefits Assessments;
- Pre-Employment Screening;
- Health Surveillance Services;
- Health Screening Services;
- Workplace Assessments, and
- Education and Awareness Programmes

### **II.2.6) Estimated value**

Value excluding VAT: £182,400

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

## **II.2) Description**

### **II.2.1) Title**

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKG39 - Wolverhampton

### **II.2.4) Description of the procurement**

Lot 2 - Occupational Health Doctor

The Service Provider shall aim to reduce the amount of time lost from the employees' place of work, through -

1. Support employees who are absent from work through illness for an effective return to work making recommendations where appropriate and in line with The Equality Act 2010.
2. Recommend where appropriate eligibility for ill health retirement.
3. Offering sound and practical advice to prevent the reoccurrence of injury/illness where medically possible

### **II.2.6) Estimated value**

Value excluding VAT: £30,400

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

## **II.2) Description**

### **II.2.1) Title**

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 98000000 - Other community, social and personal services

### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

### **II.2.4) Description of the procurement**

Lot 3 - Physiotherapy Services

The Service Provider shall aim to reduce the amount of time lost from the employees' place of work, through -

1. early intervention in order to prevent sickness absence
2. prevent re-occurrence of sickness absence where possible.

### **II.2.6) Estimated value**

Value excluding VAT: £91,200

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.11) Main features of the award procedure**

The Council (authority) will assesses any offers received in accordance with The Health Care

Services (Provider Selection Regime) Regulations 2023, No. 1348.

The evaluation process is separated into the following stages:

1) The Council (authority) will assess, and may exclude a provider from the PSR process and

discount without further assessment, if the provider meets the exclusion criteria detailed in Regulation 20.

2) The Council (authority) will assess if providers are considered suitable to provide a service

by applying the basic selection criteria as outlined in Schedule 16 – a provider that does not meet the basic selection criteria may be discounted without further assessment.

3) Key Criteria; - Quality & Innovation; Integration, Collaboration, Service Sustainability;

Improving access, reducing health inequalities, facilitating choice and Social Value, which evaluates how suppliers propose to deliver the service; and

4) Key Criteria Value, which evaluates the commercial aspects of the bid. This stage is only

evaluated once the previous, stipulated stages have been completed.

5) The key criteria / award criteria split is as follows;

Lot 1 (Occupational Health Nurse) –

Integration, collaboration, and service sustainability 15%

Quality and Innovation 20%

Improving access, reducing health inequalities

and facilitating change 30%

Social Value 5%

Value 30%

Lot 2 (Occupational Health Doctor) –

Integration, collaboration, and service sustainability 20%

Quality and Innovation 15%

Improving access, reducing health inequalities,

and facilitating change 25%

Social Value 5%

Value 35%

Lot 3 (Physiotherapy) –

Integration, collaboration, and service sustainability 20%

Quality and Innovation 15%

Improving access, reducing health inequalities,

and facilitating change 25%

Social Value 5%

Value 30%

The complete evaluation process is detailed with the ITT document, found free of charge at

the website address documented within this contract notice. Wilful misrepresentation of a

bid by a provider will result in exclusion from the provider selection process.

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 September 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Independent patient choice and procurement panel

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures

The standstill period requirements, including for the reviewing of decisions, are detailed in Regulations 12 and 14(3). Provision for independent expert advice is set out in Regulation 23.

Providers may make a representation to the relevant authority within the first eight working

days following the start of the standstill period (ie eight working days starting with the first working day following the day after the intention to award notice has been published).

Providers cannot submit a representation after that period, even if the standstill period has been extended in response to a representation from another provider.

Relevant authorities are only obliged to respond to representations that meet all the following conditions:

the representation comes from a provider that might otherwise have been a provider of the

services to which the contract relates

the provider is aggrieved by the decision of the relevant authority

the provider believes that the relevant authority has failed to apply the regime correctly and

is able to set out reasonable grounds to support its belief

the representation is submitted in writing (which includes electronically) to the relevant authority within eight working days of the start of the standstill period.

If a provider remains unsatisfied about the response given by a relevant authority to their representations, then that provider may seek the involvement of the Independent Patient

Choice and Procurement Panel.

If a provider wishes to request the panel to consider their representation further, then they

must submit their request through the panel's website (find address below) within five

working days of receiving the relevant authority's decision following the relevant authority's

review of their representation.

<https://www.england.nhs.uk/commissioning/how-commissioning-is-changing/nhs-providerselection->

[regime/independent-patient-choice-and-procurement-panel/](https://www.england.nhs.uk/commissioning/how-commissioning-is-changing/nhs-providerselection-regime/independent-patient-choice-and-procurement-panel/).