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Planning

SPS-02164 Janitorial Supplies for SPS: Multi-Lot

Scottish Prison Service

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-025779

Procurement identifier (OCID): ocds-h6vhtk-03f8e6

Published 1 September 2023, 12:26pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Prison Service

One Lochside, 1 Lochside Avenue

Edinburgh

EH12 9DJ

Contact

Frances McGuire

Email

frances.mcguire@prisons.gov.scot

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.sps.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SPS-02164 Janitorial Supplies for SPS: Multi-Lot

Reference number

SPS-02164

II.1.2) Main CPV code

- 39830000 - Cleaning products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Scottish Prison Service (SPS) requires a supplier(s) to provide a varied range of Janitorial Supplies to SPS Sites across Scotland. This shall include but not limited to the following:

Lot 1 Janitorial Products - janitorial hardware e.g. mop, bio-hazard products and chemical products; and

Lot 2 Paper Products - paper goods e.g. toilet tissue.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Janitorial Products

Lot No

1

II.2.2) Additional CPV code(s)

- 39830000 - Cleaning products
- 24000000 - Chemical products
- 33700000 - Personal care products

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

SPS has commenced this procurement process with the intention of awarding a single supplier contract (Lot 1).

The procurement will follow the Restricted Procedure.

Following this Prior Information Notice (PIN) a Contract Notice will be issued (09/10/23) which will include a Single Procurement Document (SPD). This will be made available to all interested bidders, along with SPS's supporting guidance document. The evaluation of the SPD will be carried out by SPS which will identify shortlisted bidders who will then be provided with an Invitation to Tender (ITT).

The ITT will be made available to bidders via the Public Contract Scotland Tender (PCS-T) portal, an e-Tendering System which can be accessed via the Public Contracts Scotland (PCS) website.

Suppliers shall note that all documentation, including the SPD, is only available in electronic form and can be accessed via your web browser.

II.2) Description

II.2.1) Title

Paper Products

Lot No

2

II.2.2) Additional CPV code(s)

- 33761000 - Toilet paper

- 33760000 - Toilet paper, handkerchiefs, hand towels and serviettes
- 33763000 - Paper hand towels

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

SPS has commenced this procurement process with the intention of awarding a single supplier contract (Lot 2).

The procurement will follow the Restricted Procedure.

Following this Prior Information Notice (PIN) a Contract Notice will be issued (09/10/22) which will include a Single Procurement Document (SPD). This will be made available to all interested bidders, along with SPS's supporting guidance document. The evaluation of the SPD will be carried out by SPS which will identify shortlisted bidders who will then be provided with an Invitation to Tender (ITT).

The ITT will be made available to bidders via the Public Contract Scotland Tender (PCS-T) portal, an e-Tendering System which can be accessed via the Public Contracts Scotland (PCS) website.

Supplier shall note that all documentation, including the SPD, is only available in electronic form and can be accessed via your web browser.

II.3) Estimated date of publication of contract notice

9 October 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Contract Notice will be issued on the 9th October 2023.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=743491.

(SC Ref:743491)