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Planning

## **SPS-02164 Janitorial Supplies for SPS: Multi-Lot**

Scottish Prison Service

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-025779

Procurement identifier (OCID): ocds-h6vhtk-03f8e6

Published 1 September 2023, 12:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Prison Service

One Lochside, 1 Lochside Avenue

Edinburgh

EH12 9DJ

#### **Contact**

Frances McGuire

#### **Email**

[frances.mcguire@prisons.gov.scot](mailto:frances.mcguire@prisons.gov.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.sps.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00384](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00384)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SPS-02164 Janitorial Supplies for SPS: Multi-Lot

Reference number

SPS-02164

#### **II.1.2) Main CPV code**

- 39830000 - Cleaning products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Scottish Prison Service (SPS) requires a supplier(s) to provide a varied range of Janitorial Supplies to SPS Sites across Scotland. This shall include but not limited to the following:

Lot 1 Janitorial Products - janitorial hardware e.g. mop, bio-hazard products and chemical products; and

Lot 2 Paper Products - paper goods e.g. toilet tissue.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

Janitorial Products

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 39830000 - Cleaning products
- 24000000 - Chemical products
- 33700000 - Personal care products

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

SPS has commenced this procurement process with the intention of awarding a single supplier contract (Lot 1).

The procurement will follow the Restricted Procedure.

Following this Prior Information Notice (PIN) a Contract Notice will be issued (09/10/23) which will include a Single Procurement Document (SPD). This will be made available to all interested bidders, along with SPS's supporting guidance document. The evaluation of the SPD will be carried out by SPS which will identify shortlisted bidders who will then be provided with an Invitation to Tender (ITT).

The ITT will be made available to bidders via the Public Contract Scotland Tender (PCS-T) portal, an e-Tendering System which can be accessed via the Public Contracts Scotland (PCS) website.

Suppliers shall note that all documentation, including the SPD, is only available in electronic form and can be accessed via your web browser.

## **II.2) Description**

### **II.2.1) Title**

Paper Products

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 33761000 - Toilet paper

- 33760000 - Toilet paper, handkerchiefs, hand towels and serviettes
- 33763000 - Paper hand towels

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

SPS has commenced this procurement process with the intention of awarding a single supplier contract (Lot 2).

The procurement will follow the Restricted Procedure.

Following this Prior Information Notice (PIN) a Contract Notice will be issued (09/10/22) which will include a Single Procurement Document (SPD). This will be made available to all interested bidders, along with SPS's supporting guidance document. The evaluation of the SPD will be carried out by SPS which will identify shortlisted bidders who will then be provided with an Invitation to Tender (ITT).

The ITT will be made available to bidders via the Public Contract Scotland Tender (PCS-T) portal, an e-Tendering System which can be accessed via the Public Contracts Scotland (PCS) website.

Supplier shall note that all documentation, including the SPD, is only available in electronic form and can be accessed via your web browser.

### **II.3) Estimated date of publication of contract notice**

9 October 2023

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Contract Notice will be issued on the 9th October 2023.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=743491](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=743491).

(SC Ref:743491)