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Tender

## **Provision of Marine Civil Engineering Consultancy Services - Small Ports, Ferry Terminals and Jetties**

Shetland Islands Council (Utilities)

F05: Contract notice – utilities

Notice identifier: 2022/S 000-025761

Procurement identifier (OCID): ocds-h6vhtk-03684e

Published 14 September 2022, 11:34am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Shetland Islands Council (Utilities)

8 North Ness

Lerwick

ZE1 0LZ

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

#### **Telephone**

+44 1595744595

#### **Country**

United Kingdom

#### **NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA27103](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA27103)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.6) Main activity**

Port-related activities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Marine Civil Engineering Consultancy Services - Small Ports, Ferry Terminals and Jetties

#### **II.1.2) Main CPV code**

- 71311000 - Civil engineering consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The scope encompasses a range of multi-disciplinary Marine Civil Engineering and technical consultancy services used by the Council. The successful Supplier may be required to undertake a wide range of activities related to the services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands and as required by the Utility.

#### **II.2.4) Description of the procurement**

An Open Procedure is being followed in accordance with the Utilities Contracts (Scotland) Regulations 2016.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Option of extension for up to four 12 month periods.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

Three years accounts and business reports for the Tenderer;

A current bank reference report at a minimum value of 250,000 GBP;

Evidence of current Employers and Public Liability Insurances to the minimum extent of 10,000,000 GBP and 5,000,000 GBP respectively;

Evidence of current Professional Indemnity Insurances with a minimum level of 3,000,000 GBP for any one event.

The Utility will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

Evidence of same/similar services in the last three years including contact details for three customers which the Tenderer has supplied with a similar type of service within the last three years;

Professional and other qualifications of the proposed employees;

Details of a minimum of three existing clients to approach for references;

Details of existing clients and extent of services being provided to those clients.

### **III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Interim Certified Payments

### **III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 October 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 October 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This will be subject to any extension options that may be exercised should a Framework Agreement be established.

Should a Framework Agreement be established this may be after 36 months or 72 months.

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Section III The economic, financial and technical information detailed must be submitted in addition to any other information detailed in the Single Procurement Document (SPD) with any Tender that is submitted.

The SPD must be fully completed, including all information concerning the bidder and exclusion grounds.

Tenderers unable to meet this essential requirement may be rejected.

The UK has left the EU and the transition period after EU came to an end on 31 December 2020. From 1 January 2021, relevant references to the EU and EU procurement legislation will either be updated or removed from the Public Contracts Scotland site where appropriate. This will be an ongoing process.

Despite the reference to the EU Directives embedded in the header of the Contract Notice, the EU Directives do not apply to this procurement.

A Bank Reference Mandate Form is included for completion by economic operators where a Bank Reference is not submitted directly by the economic operator.

The Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

V1.4.1 - Review body. The review body noted is Lerwick Sheriff Court but economic operators should contact the Utility in the first instance if any issue needs to be addressed. The court may be contacted where legal proceedings are contemplated.

GBP means Great British Pounds.

The Contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=704575](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=704575).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:704575)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0HD

Email

[lerwick@scotcourts.gov.uk](mailto:lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom

