

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/025739-2021>

Tender

## **DfE - Consumer Council NI brand management, design and print management services**

Consumer Council NI

F02: Contract notice

Notice identifier: 2021/S 000-025739

Procurement identifier (OCID): ocids-h6vhtk-02ebf8

Published 14 October 2021, 3:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Consumer Council NI

Floor 3 Seatem House 28-32 Alfred Street

BELFAST

BT2 8EN

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DfE - Consumer Council NI brand management, design and print management services

Reference number

ID3458561

#### **II.1.2) Main CPV code**

- 79823000 - Printing and delivery services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

DfE - Consumer Council NI brand management, design and print management services

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

### **II.2) Description**

#### **II.2.1) Title**

Graphic design, brand development and production

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79822500 - Graphic design services
- 79824000 - Printing and distribution services
- 79820000 - Services related to printing

### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

DfE - Consumer Council NI brand management, design and print management services

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is based on initial 2yrs and after review has optional 2 extension periods of 12mths each

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Digital design and production.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79822500 - Graphic design services
- 79824000 - Printing and distribution services
- 79820000 - Services related to printing

### **II.2.3) Place of performance**

NUTS codes

- UKN0 - Northern Ireland

### **II.2.4) Description of the procurement**

DfE - Consumer Council NI brand management, design and print management services

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is based on initial 2yrs and after review has optional 2 extension periods of 12mths each

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 November 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 16 February 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

18 November 2021

Local time

3:30pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see..... Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract..... requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory..... levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach.. satisfactory..... levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this. occurs. and their..... performance still does not improve to satisfactory levels within the specified period, it may be regarded as an. act of grave. professional..... misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may. be terminated.. A central.. register.... of such Notices for supplies and services contracts will be maintained and published on the. CPD website. Any. contractor in.. receipt of a... Notice of Unsatisfactory Performance will be required to declare this in future tender. submissions for a. period of three.. years from the... date of issue of the Notice. It may also result in the contractor being excluded from. all procurement. competitions being.. undertaken by... Centres of Procurement Expertise on behalf of bodies covered by the Northern. Ireland Procurement. Policy.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Any challenges are dealt with by the High Court Commercial Division to which proceedings may be issued regarding alleged breaches of the Public Contracts Regulations



uk

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of... contract is... communicated to tenderers. That notification will provide full information on the award decision.