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Tender

DfE - Consumer Council NI brand management, design and print management services

Consumer Council NI

F02: Contract notice

Notice identifier: 2021/S 000-025739

Procurement identifier (OCID): ocds-h6vhtk-02ebf8

Published 14 October 2021, 3:44pm

Section I: Contracting authority

I.1) Name and addresses

Consumer Council NI

Floor 3 Seatem House 28-32 Alfred Street

BELFAST

BT2 8EN

Contact

SSDAdmin.CPDfinance-ni.gov.uk

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

DfE - Consumer Council NI brand management, design and print management services

Reference number

ID3458561

II.1.2) Main CPV code

- 79823000 - Printing and delivery services

II.1.3) Type of contract

Services

II.1.4) Short description

DfE - Consumer Council NI brand management, design and print management services

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

2

II.2) Description

II.2.1) Title

Graphic design, brand development and production

Lot No

1

II.2.2) Additional CPV code(s)

- 79822500 - Graphic design services
- 79824000 - Printing and distribution services
- 79820000 - Services related to printing

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

II.2.4) Description of the procurement

DfE - Consumer Council NI brand management, design and print management services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is based on initial 2yrs and after review has optional 2 extension periods of 12mths each

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Digital design and production.

Lot No

2

II.2.2) Additional CPV code(s)

- 79822500 - Graphic design services
- 79824000 - Printing and distribution services
- 79820000 - Services related to printing

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

II.2.4) Description of the procurement

DfE - Consumer Council NI brand management, design and print management services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Cost criterion - Name: Cost / Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract is based on initial 2yrs and after review has optional 2 extension periods of 12mths each

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 November 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 16 February 2022

IV.2.7) Conditions for opening of tenders

Date

18 November 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The successful Contractor's performance on this Contract will be managed as per the specification and regularly monitored (see..... Procurement Guidance Note 01/12 - Contract Management - Procedures and Principles). Contractors not delivering on contract..... requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory..... levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach.. satisfactory..... levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this. occurs. and their..... performance still does not improve to satisfactory levels within the specified period, it may be regarded as an. act of grave. professional..... misconduct and they may be issued with a Notice of Unsatisfactory Performance and this Contract may. be terminated.. A central.. register.... of such Notices for supplies and services contracts will be maintained and published on the. CPD website. Any. contractor in.. receipt of a... Notice of Unsatisfactory Performance will be required to declare this in future tender. submissions for a. period of three.. years from the... date of issue of the Notice. It may also result in the contractor being excluded from. all procurement. competitions being.. undertaken by... Centres of Procurement Expertise on behalf of bodies covered by the Northern. Ireland Procurement. Policy.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any special review body with responsibility for appeal/mediation procedures in public procurement competitions. Any challenges are dealt with by the High Court Commercial Division to which proceedings may be issued regarding alleged breaches of the Public Contracts Regulations

uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended)and,... where... appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of... contract is... communicated to tenderers. That notification will provide full information on the award decision.