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Tender

Supply of Microsoft 365 Licenses

Radius Housing

F02: Contract notice

Notice identifier: 2023/S 000-025722

Procurement identifier (OCID): ocds-h6vhtk-03f8bc

Published 1 September 2023, 10:28am

Section I: Contracting authority

I.1) Name and addresses

Radius Housing

Belfast

Email

procurement@radiushousing.org

Country

United Kingdom

Region code

UKN - Northern Ireland

Internet address(es)

Main address

www.radiushousing.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://e-sourcingni.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Microsoft 365 Licenses

Reference number

RAD/094

II.1.2) Main CPV code

- 48218000 - License management software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Scope of Services and Specification Summary:

- A 1-year fixed price contract is required, with the option of two further 1-year extensions (1+1+1) anticipated to commence in October 2023.
- DTA21 discounted pricing provided and a fixed price contract to be billed annually.
- The provider must be a Microsoft Gold / Platinum partner.
- The Association require the ability to add, move and remove licenses as required during the contract term.
- Continual updates on the Microsoft suite provided to be aligned with the most recent versions.
- Proposed review offerings.
- The Association will also consider additional features including but not limited to:
 - o Training
 - o Offers to employees

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48517000 - IT software package

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Scope of Services and Specification Summary:

- A 1-year fixed price contract is required, with the option of two further 1-year extensions (1+1+1) anticipated to commence in October 2023.
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- The Association require the ability to add, move and remove licenses as required during the contract term.
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- Proposed review offerings.
- The Association will also consider additional features including but not limited to:
 - o Training
 - o Offers to employees

II.2.5) Award criteria

Quality criterion - Name: Current Licenses / Weighting: 80

Quality criterion - Name: Additional Licenses / Weighting: 10

Quality criterion - Name: Training Offerings / Weighting: 10

Price - Weighting: 100

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

1+1+1

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom