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Tender

Provision of External Audit Services

Hafod Housing Association Ltd
Hendre

F02: Contract notice

Notice identifier: 2023/S 000-025687

Procurement identifier (OCID): ocds-h6vhtk-03f8a4

Published 1 September 2023, 8:35am

Section I: Contracting authority

I.1) Name and addresses

Hafod Housing Association Ltd

St Hilary Court, Copthorne Way, Culverhouse Cross

CARDIFF

CF5 6ES

Email

procurement@hafod.org.uk

Telephone

+44 2920675823

Fax

+44 2920672499

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<https://www.hafod.org.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1147

I.1) Name and addresses

Hendre

St Hilary Court, Copthorne Way, Culverhouse Cross

Cardiff

CF5 6ES

Email

procurement@hafod.org.uk

Telephone

+44 2920675888

Fax

+44 2920675898

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<https://www.hafod.org.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA39445

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/>

I.4) Type of the contracting authority

Other type

Registered Social Landlord

I.5) Main activity

Other activity

Registered Social Landlord

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of External Audit Services

Reference number

2023H000057.00

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

Hendre Group are looking to appoint a suitably qualified and experienced Service Provider for the Provision External Audit Services.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212000 - Auditing services
- 79210000 - Accounting and auditing services
- 79212100 - Financial auditing services
- 79200000 - Accounting, auditing and fiscal services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

Main site or place of performance

Hendre works across 9 local authorities:

- Blaenau Gwent
- Bridgend
- Caerphilly
- Cardiff
- Vale of Glamorgan
- Rhondda Cynan Taff
- Merthyr Tydfil
- Torfaen
- Newport

II.2.4) Description of the procurement

The scope of this tender is to review proposals for the External Audit Service for Hendre Group Ltd and its entities.

Hendre is looking to commence works with the appointed Service Provider from November 2023.

The contract term will be for 3 Years with the option to extend for up to 2 x 1 year periods (3+1+1).

Pricing will be fixed for the first year and then subject to price increases in line with RPI for the duration of the contract. The base date for the RPI is September 2023.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Quality criterion - Name: Supplier demonstrations / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract term will be for 3 Years with the option to extend for up to 2 x 1 year periods (3+1+1)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

as per the Single Procurement Document listed on eTenderWales

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

as per the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Prior to expiry of the contract

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=134337

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

As outlined in the tender documents

(WA Ref:134337)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom