

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/025675-2023>

Tender

## **CPU 5785 Translation Interpretation and Sign Language Service**

Nottingham City Council

F02: Contract notice

Notice identifier: 2023/S 000-025675

Procurement identifier (OCID): ocds-h6vhtk-03f89d

Published 31 August 2023, 5:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

#### **Contact**

Ms Rifhat Pervaiz

#### **Email**

[rifhat.pervaiz@nottinghamcity.gov.uk](mailto:rifhat.pervaiz@nottinghamcity.gov.uk)

#### **Telephone**

+44 1168761855

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.nottinghamcity.gov.uk>

Buyer's address

<http://www.nottinghamcity.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## CPU 5785 Translation Interpretation and Sign Language Service

Reference number

DN687712

### **II.1.2) Main CPV code**

- 79540000 - Interpretation services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a framework to provide translation, interpretation and sign language services. The Authority's detailed requirements are defined in the Service Specifications included in this tender pack. The framework will be split into 2 Lots:

Lot 1 – Translation and Interpretation

Lot 2 – Sign Language.

Nottingham City Council along with 3 external partners will call off the framework contract – Nottinghamshire County Council, Nottingham University Hospitals and the Integrated Care Board.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
2

## **II.2) Description**

### **II.2.1) Title**

Lot 1 – Translation and Interpretation

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a framework to provide translation, interpretation and sign language services. The Authority's detailed requirements are defined in the Service Specifications included in this tender pack. The framework will be split into 2 Lots:

Lot 1 – Translation and Interpretation

Lot 2 – Sign Language.

Nottingham City Council along with 3 external partners will call off the framework contract – Nottinghamshire County Council, Nottingham University Hospitals and the Integrated Care Board.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2023

End date

30 November 2027

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Sign Language.

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a framework to provide translation, interpretation and sign language services. The Authority's detailed requirements are defined in the Service Specifications included in this tender pack. The framework will be split into 2 Lots:

Lot 1 – Translation and Interpretation

Lot 2 – Sign Language.

Nottingham City Council along with 3 external partners will call off the framework contract – Nottinghamshire County Council, Nottingham University Hospitals and the Integrated Care Board.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2023

End date

30 November 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.12) Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

In the case of framework agreements, provide justification for any duration exceeding 4 years:

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 October 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7) Conditions for opening of tenders**

Date

2 October 2023

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nottingham City Council

Nottingham

Country

United Kingdom