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Contract

Framework Agreement for the Provision of Specialist Business Support to Small and Medium Enterprises

Falkirk Council

F03: Contract award notice

Notice identifier: 2023/S 000-025653

Procurement identifier (OCID): ocds-h6vhtk-028d26

Published 31 August 2023, 3:27pm

Section I: Contracting authority

I.1) Name and addresses

Falkirk Council

Abbotsford House, David's Loan

Falkirk

FK2 7YZ

Email

cpu@falkirk.gov.uk

Telephone

+44 1324506566

Country

United Kingdom

NUTS code

UKM76 - Falkirk

Internet address(es)

Main address

<http://www.falkirk.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for the Provision of Specialist Business Support to Small and Medium Enterprises

Reference number

(PS/205/23)

II.1.2) Main CPV code

- 79411100 - Business development consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The service is expected to provide high quality specialist advice in particular areas of expertise, to existing and start up businesses with growth potential in the Falkirk Council area. Support may also be targeted to help businesses become more resilient or assist with survivability .

Falkirk Council requires to set up a framework of suitably qualified and experienced providers to deliver projects which will provide up to three days of Specialist support (known as Expert Help) for each beneficiary business

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £475,000

II.2) Description

II.2.1) Title

Lot 1: Marketing

Lot No

1

II.2.2) Additional CPV code(s)

- 79990000 - Miscellaneous business-related services
- 79900000 - Miscellaneous business and business-related services
- 79996000 - Business organisation services
- 72221000 - Business analysis consultancy services
- 79410000 - Business and management consultancy services
- 79400000 - Business and management consultancy and related services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

- 79413000 - Marketing management consultancy services
- 79340000 - Advertising and marketing services
- 79342000 - Marketing services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council areas of operation.

II.2.4) Description of the procurement

See available tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality Assessment / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See available tender documentation.

II.2) Description

II.2.1) Title

Lot 2: IT and Digital Media

Lot No

2

II.2.2) Additional CPV code(s)

- 79900000 - Miscellaneous business and business-related services
- 79990000 - Miscellaneous business-related services
- 79996000 - Business organisation services
- 72221000 - Business analysis consultancy services
- 72212482 - Business intelligence software development services
- 72223000 - Information technology requirements review services
- 72222300 - Information technology services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council areas of operation.

II.2.4) Description of the procurement

See available tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality Assessment / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See available tender documentation.

II.2) Description

II.2.1) Title

Lot 3: Organisational Development, HR and Strategy

Lot No

3

II.2.2) Additional CPV code(s)

- 79996000 - Business organisation services
- 79990000 - Miscellaneous business-related services
- 79900000 - Miscellaneous business and business-related services
- 79410000 - Business and management consultancy services
- 79400000 - Business and management consultancy and related services
- 72221000 - Business analysis consultancy services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council areas of operation.

II.2.4) Description of the procurement

See available tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality Assessment / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See available tender documentation.

II.2) Description

II.2.1) Title

Lot 4: Procurement

Lot No

4

II.2.2) Additional CPV code(s)

- 79900000 - Miscellaneous business and business-related services
- 79990000 - Miscellaneous business-related services
- 79996000 - Business organisation services
- 79410000 - Business and management consultancy services
- 79400000 - Business and management consultancy and related services
- 79418000 - Procurement consultancy services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council areas of operation.

II.2.4) Description of the procurement

See available tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality Assessment / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See available tender documentation.

II.2) Description

II.2.1) Title

Lot 5: Finance

Lot No

5

II.2.2) Additional CPV code(s)

- 79996000 - Business organisation services
- 79990000 - Miscellaneous business-related services
- 79900000 - Miscellaneous business and business-related services
- 79410000 - Business and management consultancy services
- 79400000 - Business and management consultancy and related services

- 72221000 - Business analysis consultancy services
- 66000000 - Financial and insurance services
- 66171000 - Financial consultancy services
- 79412000 - Financial management consultancy services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council areas of operation.

II.2.4) Description of the procurement

See available tender documentation.

II.2.5) Award criteria

Quality criterion - Name: Quality Assessment / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See available tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-011740](#)

Section V. Award of contract

Lot No

1

Title

Lot 1: Marketing

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 July 2023

V.2.2) Information about tenders

Number of tenders received: 9

Number of tenders received from SMEs: 9

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

STEP

John Player building

Stirling

FK7 7RP

Telephone

+44 1786468358

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

GAP Communications

55 Loudoun Road

Newmilns

KA16 9HJ

Telephone

+44 7733394641

Country

United Kingdom

NUTS code

- UKM93 - East Ayrshire and North Ayrshire mainland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £95,000

Section V. Award of contract

Lot No

2

Title

Lot 2: IT and Digital Media

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 July 2023

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

STEP

John Player building

Stirling

FK7 7RP

Telephone

+44 1786468358

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Solutions on Demand Ltd

11 Standalane

Stewarton

KA3 5BG

Telephone

+44 1560428031

Country

United Kingdom

NUTS code

- UKM93 - East Ayrshire and North Ayrshire mainland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £142,500

Section V. Award of contract

Lot No

3

Title

Lot 3: Organisational Development, HR and Strategy

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 July 2023

V.2.2) Information about tenders

Number of tenders received: 10

Number of tenders received from SMEs: 10

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 10

Number of tenders received by electronic means: 10

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

STEP

John Player building

Stirling

FK7 7RP

Telephone

+44 1786468358

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Uxl Ltd

20 Maybole Drive

Airdrie

ML6 9XJ

Telephone

+44 7946706743

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £190,000

Section V. Award of contract

Lot No

4

Title

Lot 4: Procurement

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 July 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Intend Business Development Ltd

Office 16, Stirling Business Centre, 3 Whitehouse Road

Stirling

FK7 7SP

Telephone

+44 7808294981

Country

United Kingdom

NUTS code

- UKM77 - Perth & Kinross and Stirling

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £23,750

Section V. Award of contract

Lot No

5

Title

Lot 5: Finance

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

31 July 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

STEP

John Player building

Stirling

FK7 7RP

Telephone

+44 1786468358

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Brett Nicholls Associates

Herbert House, 24 Herbert Street

Glasgow

G20 6NB

Telephone

+44 1413341318

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £23,750

Section VI. Complementary information

VI.3) Additional information

See available tender documentation.

(SC Ref:742347)

VI.4) Procedures for review

VI.4.1) Review body

Sheriff Court

Falkirk Sheriff Court and Justice of the Peace Court, Sheriff Court House, Main Street,
Camelon

Falkirk

FK1 4AR

Country

United Kingdom