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Tender

Provision of Day Services for Adults with Learning Disabilities

Scottish Borders Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-025653

Procurement identifier (OCID): ocds-h6vhtk-03680e

Published 13 September 2022, 1:34pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Borders Council

Council HQ

Newtown St Boswells

TD6 0SA

Contact

N/A

Email

procurement@scotborders.gov.uk

Telephone

+44 1835824000

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.scotborders.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00394

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Day Services for Adults with Learning Disabilities

Reference number

1000904

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders.

The procurement is being carried out in accordance with regulations 74-76 of the Public Contracts (Scotland) Regulations 2015 under the "The Light Touch Regime".

II.1.5) Estimated total value

Value excluding VAT: £12,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Lot 1 - Tweeddale - Green Gardens

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders. Day services provide tailored activities and development opportunities for AWLD in a safe environment with the aim of supporting them to develop their social skills, employability, to gain new experiences, and live independently in the community. Importantly, day services also provide respite for carers and family members. The day service is a mixture of buildings-based support and outside activities.

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description**II.2.1) Title**

Lot 2 - Eildon

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders. Day services provide tailored activities and development opportunities for AWLD in a safe environment with the aim of supporting them to develop their social skills, employability, to gain new experiences, and live independently in the community. Importantly, day services also provide respite for carers and family members. The day service is a mixture of buildings-based support and outside activities.

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - Teviot & Liddesdale - Katherine Elliot Centre

Lot No

3

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders. Day services provide tailored activities and development opportunities for AWLD in a safe environment with the aim of supporting them to develop their social skills, employability, to gain new experiences, and live independently in the community. Importantly, day services also provide respite for carers and family members. The day service is a mixture of buildings-based support and outside activities.

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Berwickshire - Lanark Lodge

Lot No

5

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders. Day services provide tailored activities and development opportunities for AWLD in a safe environment with the aim of supporting them to develop their social skills, employability, to gain new experiences, and live independently in the community. Importantly, day services also provide respite for carers

and family members. The day service is a mixture of buildings-based support and outside activities.

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Cheviot - Rutherford Square & Jedburgh Day Centre

Lot No

4

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM91 - Scottish Borders

II.2.4) Description of the procurement

The requirement is for day service provision for Adults with Learning Disabilities (AWLD) and/or autism across the Scottish Borders. Day services provide tailored activities and development opportunities for AWLD in a safe environment with the aim of supporting them to develop their social skills, employability, to gain new experiences, and live independently in the community. Importantly, day services also provide respite for carers and family members. The day service is a mixture of buildings-based support and outside activities.

II.2.7) Duration of the contract or the framework agreement

Duration in months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information**III.1) Conditions for participation****III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

All personnel (staff & volunteers) who will have contact with clients will be required to have a PVG prior to any contact.

III.2) Conditions related to the contract**III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

4a.1 - Professional & Trade Registers. Provider must be registred with the Care Inspectorate.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

The Contract will be awarded on the basis of the Most Economically Advantageous Tender with 30% of the overall evaluation score given to price and 70% of the overall evaluation score given to quality (cost:quality ratio).

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

B ECONOMIC AND FINANCIAL STANDING:

Providers will be subject to a Credit Safe check to assess the economic financial standing. The providers will be required to co-operate with the Council and be asked to provide copies of their last 2 years financial audited accounts and up to date management accounts to assist with this process.

4B.5.1b Employer's liability insurance with a limit of indemnity of not less than 10,000,000GBP

4B.5.2 Public liability insurance with a limit of indemnity of not less than 10,000,000GBP

4B.5.3 Professional Indemnity insurance with a limit of indemnity of not less than 5,000,000GBP

SPD 4D - QUALITY MANAGEMENT PROCEDURES

Quality Management Procedures

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent)

OR

2. The bidder must have the following:

a. A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the bidder has, and continues to implement, a quality management policy that is authorised by their Chief Executive, or equivalent, which is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation.

HEALTH AND SAFETY

The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent).

OR

4a The bidder must have a regularly reviewed and documented policy for Health and Safety (H&S) management, endorsed by the Chief Executive Officer, or equivalent. The policy must be relevant to the nature and scale of the work and set out responsibilities for H&S management at all levels within the organisation. The policy must be relevant to the

nature and scale of your operations and set out your company's responsibilities of health and safety management and compliance with legislation.

Note - Organisations with fewer than five employees are not required by law to have a documented policy statement.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 45489. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

No sub contract clause required due to type of service.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

SBC Adding Value to Communities through Procurement Policy

In March 2014 Scottish Borders Council approved an 'Adding Value to Communities through Procurement' Policy which introduced a Council wide approach intended to secure the maximum social, economic and environmental benefits from council procurement exercises within the current legal framework.

As part of this policy Scottish Borders Council is committed to securing Community Benefit from third party contracts and will require the successful bidder to work with them, as part of the delivery of the contract in transforming the community in a sustainable manner.

The types of community benefits tenderers might consider relevant to this contract could include;

- Providing training or work experience opportunities for young or unemployed people.
- Awareness raising activities in secondary schools and colleges.
- Engaging with community groups to raise awareness or provide support for events or projects

(SC Ref:705422)

VI.4) Procedures for review

VI.4.1) Review body

Jedburgh Sherriff Court and Justice of the Peace Court

Castlegate

Jedburgh

TD8 6AR

Email

jedburgh@scotcourts.gov.uk

Telephone

+44 1835863231

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Scottish Borders Council will incorporate a minimum 10 day standstill period at the point of information on the award of the contract is communicated to tenderers. The Public Contract (Scotland) Regulations 2015 (SSI,2015No446) provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rule to take action in the Sherriff Court or Court of Session.

A claim for an ineffectiveness order must be made within 30 days of the Contract Award being published on the OJEU or within 30 days of the date to those who expressed an interest in or otherwise bid for the contract were informed of the conclusion of the contract or in any other case within 6 months from the date on which the contract was entered into.