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Tender

## **PROCUREMENT OF A CONTRACTOR TO RECRUIT TRUSTEES TO ACADEMY TRUSTS**

Department for Education

F02: Contract notice

Notice identifier: 2023/S 000-025643

Procurement identifier (OCID): ocds-h6vhtk-03a4b1

Published 31 August 2023, 3:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[ayed.galeb@education.gov.uk](mailto:ayed.galeb@education.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-education>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://education.app.jaggaer.com/web/login.html>

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PROCUREMENT OF A CONTRACTOR TO RECRUIT TRUSTEES TO ACADEMY TRUSTS

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

There are currently 2,397 school academy trusts (as of August 2023) funded by the DfE in England. The vast majority are well-governed by their trust boards whose responsibility it is, with their members, to recruit a sufficient cadre of high-quality trustees. In doing so, they are supported by a vibrant market of organisations which offer various recruitment services. With this support used as necessary, the vast majority of trusts are able to operate effectively; however, as a contingency, the department, as the principal regulator of school academy trusts, requires a bespoke service to seek to ensure that, where this has not happened, high-calibre trustees, with the required skills, can be sourced for the boards concerned to appoint.

Academy trustees are volunteers who are responsible for ensuring a trust's clarity of vision, ethos and strategic direction, holding executive leaders to account, and overseeing and ensuring effective financial performance. Trust boards therefore need to be made up of trustees with the necessary expertise and skill to fulfil these functions effectively. The role is a significant commitment and while there are already many dedicated trustees across the country, it can be difficult for some trusts to find and recruit the right people with the skills they need.

We expect this to be a bespoke recruitment service which places the right people in the right roles, with a real focus on high quality matches. We expect the vacancies to be filled through this service to have characteristics which make them challenging for the board to recruit to without support.

The tender is for a two-year contract, with the option of a contract extension (+1) subject to need and funding being available.

Organisations wishing to participate in this contract opportunity must do so through DfE's eTendering portal (Jaggaer).

Registration is free of charge and full system support is available via the Jaggaer homepage.

In order to access this opportunity in Jaggaer potential suppliers must first click 'view opportunities' from the Jaggaer homepage and then express their interest to gain access to the full document suite.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Academy trustees are volunteers who are responsible for ensuring a trust's clarity of vision, ethos and strategic direction, holding executive leaders to account, and overseeing and ensuring effective financial performance. Trust boards therefore need to be made up of trustees with the necessary expertise and skill to fulfil these functions effectively. The role is a significant commitment and while there are already many dedicated trustees across the country, it can be difficult for some trusts to find and recruit the right people with the skills they need.

We expect this to be a bespoke recruitment service which places the right people in the right roles, with a real focus on high quality matches. We expect the vacancies to be filled through this service to have characteristics which make them challenging for the board to recruit to without support. For example, the provider may need to find trustees for trusts with challenging geography or religious characteristics or be asked to source candidates with very specific skillsets.

All trusts receiving support through the programme will be ones the department is working with to drive improvement and trustees joining such boards will need to be able to deliver support effectively and at pace. The department is also therefore looking for a provider who will be able to offer a high quality onboarding support to candidates.

The tender is for a two-year contract, with the option of a contract extension (+1) subject to need and funding being available.

Organisations wishing to participate in this contract opportunity must do so through DfE's eTendering portal (Jaggaer).

Registration is free of charge and full system support is available via the Jaggaer homepage.

In order to access this opportunity in Jaggaer potential suppliers must first click 'view opportunities' from the Jaggaer homepage and then express their interest to gain access to the full document suite.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

9 November 2023

End date

8 November 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract includes an option to extend.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-004180](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

31 August 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will incorporate a voluntary minimum 10 calendar day standstill period at the point

information on the award of the Contract is communicated to tenderers. Applicants who are unsuccessful

shall be informed by the Authority as soon as possible after the decision has been made as to the reasons

why the Applicant was unsuccessful. If any clarification regarding the award of the Contract has not been

successfully resolved, The Public Contracts Regulations 2015 (SI 2015 No. 102) provide for aggrieved parties

who have been harmed or are at risk of harm by breach of the rules to take legal action.

Any such action must be brought within the applicable limitation period. Where a contract has not been

entered into, the Court may order the setting aside of the award decision or order the Authority to amend

any document and may award damages.

If a contract has been entered into the Court may, depending on the circumstances, award damages, make a

declaration of ineffectiveness, order the Authority to pay a fine, and/or order that the duration of the

contract be shortened. The purpose of the voluntary standstill period referred to above is to allow the parties

to apply to the Courts to set aside the award decision before the Contract is entered into