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Tender

## **Housing Management System Implementation**

Swindon Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-025632

Procurement identifier (OCID): ocds-h6vhtk-03f882

Published 31 August 2023, 2:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

#### **Contact**

Ms Arlene Griffin

#### **Email**

[AGriffin@swindon.gov.uk](mailto:AGriffin@swindon.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

<https://www.swindon.gov.uk/>

Buyer's address

<https://www.swindon.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Management System Implementation

Reference number

DN687335

#### **II.1.2) Main CPV code**

- 72263000 - Software implementation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of Housing Management System Implementation to support the expedited (13 month) implementation. Implementation will start 1st November 2023 and the system needs to go live on or before 19th November 2024, and the Contract shall run for the full 13 months to 30th November 2024.

The initial contract term will be for 13 months for a potential total contract term of 13 months as stated in the ITT documents.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK14 - Swindon

#### **II.2.4) Description of the procurement**

Swindon Borough Council invites expressions of interest from suitably qualified and

experienced service providers for the provision of Housing Management System Implementation to support the expedited (13 month) implementation. Implementation will start 1st November 2023 and the system needs to go live on or before 19th November 2024, and the Contract shall run for the full 13 months to 30th November 2024.

The initial contract term will be for 13 months for a potential total contract term of 13 months as stated in the ITT documents.

Estimated contract spend is between £911,000 and £1,111,000 across the initial 13 months contract. Full details relating to the Services are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract [www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk) then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com). Tender clarifications to be submitted via Messaging in ProContract tender portal, 20th September 2023 1400 hrs UK Local time.

The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 2nd October 2023 1200 hrs (noon) UK Local time via ProContract tender portal <https://www.supplyingthesouthwest.org.uk/> Please note that this project has been advertised on Find a Tender Service (FTS)/Contracts Finder/ other web portals, However, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN687335. No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 November 2023

End date

30 November 2024

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

In the procurement documents

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 October 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swindon Borough Council

Euclid Street

Swindon

SN1 2JH

Country

United Kingdom

Internet address

<https://www.swindon.gov.uk/>